<<**C** (Company nu

TED tration No.>>)

[Minutes of a meeting of the k <<Company Name>>Limited <<Date>>at<<Time>>.

lesolutions	of	thesole	director] of
held at		< <location< td=""><td>on>></td><td>on</td></location<>	on>>	on

PRESENT	1
	٧
[IN ATTENDANCE:]	
[APOLOGIES FOR ABSENCE RECEIVED FROM:]	

	POSITION
	Director
	[Director]
	[Director][Secretary]
4 🖪	

[1. CHAIR

It was resolved that <<Name>>w took the chair of the meeting.]

[2. NOTICE AND QUORUM

The chair reported that sufficient quorum was present. The chairded

[3. DECLARATIONS OF INTERE

Eachdirector present at the meeting have any] direct or indirect interest at the meeting which they were recommon and the Company's articles of the

4. BUSINESS OF THE MEETING

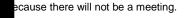
The chair reported that the busi approve, the proposed purchas seller(s)>>, as seller(s),of the ent >>(the Target) (the Acquisition).

of the Company and <<Name>>

had been duly given and that a as open.

ry]OR[confirmed that they did not ements that were to be considered ection 177 of the Companies Act

is to consider, and if thought fit, buyer from <<Insert name of of << Name of company acquired



¹Paragraphs 1 to 3 and 8 are not required if the

5. DOCUMENTS [PRODUCED **DIRECTOR**]

There was [produced to the mee Purchase Agreement of <<date>> Company setting out the terms of

There was also produced a disclo any disclosure documents) in res Acquisition.

It was noted that the Acquisition wa

<< Insert brief details of the princip</p>

6. RESOLUTION

After consideration of the matters WAS RESOLVED that the Acquis benefit of itsmembersas a whole a Share Sale and Purchase Agreer necessary to give effect to the Acd

7. FILING

The chair instructed [<<Name> appropriate entries in the books at for all necessary forms and docum

[8. CLOSE

There was no further business a closed.]

[Chair]OR[Sole Director]

[CONSIDERED BY THE SOLE

he sole director] a Share Sale & (as defined therein) and (2) the

(s) to the Company (together with be given under the terms of the

owing terms:

(1) of the Companies Act 2006, IT success of the company for the hereby authorised to execute the mpany and to do all other things

ry] to make all necessary and any and the Target and to arrange

in declared that the meeting was

² If for example the transaction will be a split ex be included here. Details of the consideration a

r certain conditions to be fulfilled, this should