(Company nu

[Minutes of a meeting of the box <<Company Name>> Limited (t <<Time>>.

PRESENT	I
	4
	[
	[
[IN ATTENDANCE:]	
[APOLOGIES FOR ABSENCE RECEIVED FROM:]	

[1. CHAIRMAN

It was resolved that <<Name>> <<Name>> took the chair of the m

[2. NOTICE AND QUORUM

The chairman reported that suffic quorum was present. The chairma

[3. DECLARATIONS OF INTERE

Each director present at the meeti have any] direct or indirect interes at the meeting which they were r 2006 and the Company's articles

4. DOCUMENT [PRODUCED T DIRECTOR]

There was [produced to the meeting Agreement >> agreement ("the Ag >> (1) and the Company (2) relatir

<<C

TED tration No.>>)

solutions of the sole director] of <<Location>> on <<Date>> at



chairman of the Company and

g had been duly given and that a ing was open.]

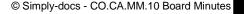
y] OR [confirmed that they did not ments that were to be considered ection 177 of the Companies Act

[CONSIDERED BY THE SOLE

e sole director a << Type of ame of other party to Agreement

as one director because there will not

ement



¹ Paragraphs 1 to 3 and 6 are not requ be a meeting.

5. RESOLUTION

The Agreement was approved, at 172(1) of the Companies Act 2000 is/are hereby authorised to execut

[6. CLOSE

There was no further business a closed.]

[Chairman] OR [Sole Director]

the man at << No behalf of

the matters referred to in section nat << Name or names >> be and behalf of the Company.

an declared that the meeting was

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