## **Employment Contract for Manag**

- (1) What is the Commenceme
- A <<Insert Answer (1)>>
- (2) What is the name and add
- A <<Insert Answer (2)>>
- (3) What is the name and add
- A <<Insert Answer (3)>>
- (4) What is the job title?
- A <<Insert Answer (4)>>
- (5) Will previous employment
- A <<Insert Answer (5)>>
- (6) What is the length of the co
  - (a) indefinite period
  - (b) fixed period (if yes,
  - (c) a specific purpose
  - (d) other (describe)
- A <<Insert Answer (6)>>
- (7) Will there be a probation p
- A <<Insert Answer (7)>>
- (8) What will be the Senior Em
- A <<Insert Answer (8)>>
- (9) Will there be commission p
  - (a) if yes, what percent
  - (b) if percentage, is this
  - (c) if not fixed, what are
- A <<Insert Answer (9)>>
- (10) Will the salary include a bo
  - (a) weekly
  - (b) monthly
  - (c) when earned
  - (d) other (describe)
- A <<Insert Answer (10)>>

oloyee Checklist

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A

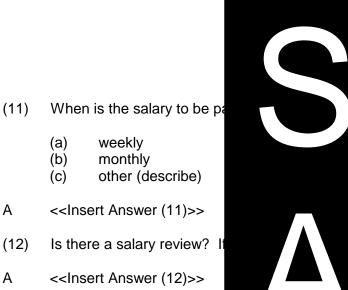
s employment for this job?

length of the probation period?

h the rate changes?

to be paid?

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lace?

purchase shares in the company?

expenses?

Α <<Insert Answer (13)>>

Α

Α

(13)

(14)Does the Company cover r

If yes, set out details

Will the remuneration pack

Α <<Insert Answer (14)>>

(15)Enter the working hours

Α <<Insert Answer (15)>>

(16)Are these hours?

- fixed? (a)
- (b) open to change by
- (c) other(describe)

Α <<Insert Answer (16)>>

(17)Is the job on a part time ba

Α <<Insert Answer (17)>>

(18)Is there an overtime rate?

Α <<Insert Answer (18)>>

Will the Employee be requi (19)venues? If yes, will relocat

Α <<Insert Answer (19)>>

(20)Will the Employee be requi venues? If yes, will relocat

Α <<Insert Answer (20)>>

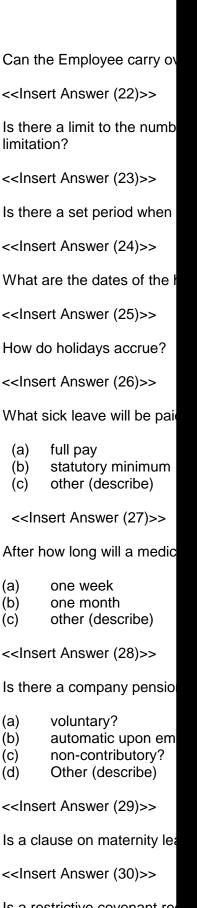
(21)What is the holiday entitler

Α <<Insert Answer (21)>> ne rate?

porary basis to work at different the Company?

nanent basis to work at different the Company?

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ng year?

ne time? If yes, what is the

(a)

(22)

(23)

Α

Α

(24)

Α

(25)

(26)

Α

(27)

Α

- (b)
- (c)

Α <<Insert Answer (27)>>

After how long will a medic (28)

- (a)
- (b)
- (c)

Α <<Insert Answer (28)>>

(29)Is there a company pensio

- (a)
- (b)
- (c)
- (d)

Α <<Insert Answer (29)>>

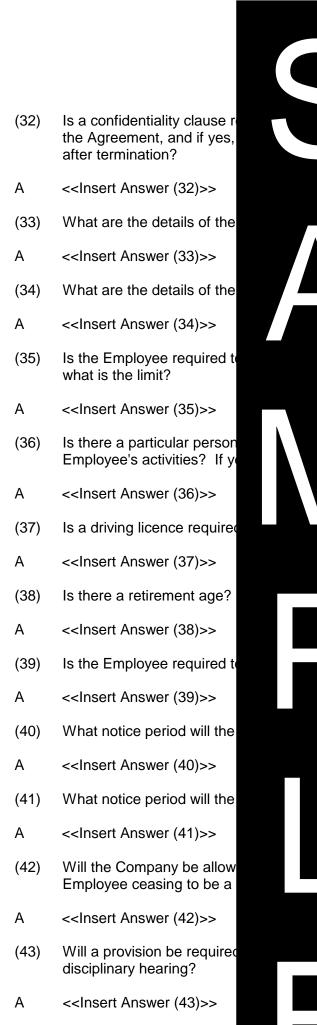
(30)Is a clause on maternity lea

Α <<Insert Answer (30)>>

(31)Is a restrictive covenant re geographical limit, (if so, gi

Α <<Insert Answer (31)>> pension scheme

clude a time limit, and/or a



effective after the termination of ntiality clause remain effective

listance of the premises? If yes,

mpany who will oversee the

byee to terminate the agreement?

oyer to terminate the agreement?

ent automatically upon the

ne Employee pending a

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- (44) Can the Company automat offence? If yes, will there I
- A <<Insert Answer (44)>>
- (45) Can the Company terminal circumstances?
  - (a) poor work performa
  - (b) gross misconduct
  - (b) bankruptcy of the E
  - (c) dishonesty
  - (d) any of the above
  - (e) all of the above
  - (f) other (describe)
- A <<Insert Answer (45)>>
- (46) Will there be provision for
- A <<Insert Answer (46)>>
- (47) Is the Company allowed ar be given to the Employee?
- A <<Insert Answer (47)>>
- (48) What is the governing juris
- A <<Insert Answer (48)>>

ive for conviction of a criminal mprisonable offences?

notice? If yes, under what

g the notice period?

ntract? If yes, what notice must

e contract?