

1

THIS AGREEMENT is made on a

PARTIES

- <<Name of Seller>>EI
 limited company register
 <<Insert company number office address>>] ("the S
- <<Name of Buyer>>EIT limited company registet
 <Insert company number office address>>] ("the B
- <<Name of Guarantor>> limited company registe <<Insert company numble office address>>] ("the G

AGREED TERMS

1. **DEFINITIONS**

In this Agreement:

The following words a

"the Accounts"

"the Accounts Date"

"the Assets"

"the Business"

"Completion"

"Confidential Informat





ress>>] OR[Limited, a private /ales with registration number office is at <<Insert registered

ess>>] OR [Limited, a private /ales with registration number office is at <<Insert registered

dress>>] OR [Limited, a private /ales with registration number office is at <<Insert registered



e the following meanings:

nancial statements of the Business, accounts of the Business, including t, profit and loss account together ereon, the cash flow statement and rts made up to the Accounts Date;

Accounts Date>>;

Business to be sold to the Buyer e 3;

of <<Insert Description of don by the Seller under the name hess Name>>at the date of this

he sale and purchase of the lance with clause 8;

idential commercial, financial and ation, know-how, trade secrets, iter software and other information in whatever form or medium and



"Contracts" (each a "Contract")

"Disclosure Letter"

"Employee"

"Excluded Assets"

"Goodwill"

"Intellectual Property"

"Notice"

"Plant"

d orally or in writing, together with n whatsoever form or medium and of it relating to the Business;

and agreements relating to the Schedule 1 to the extent that they erformed in whole or in part at excluding employment contracts as);

Seller to the Buyerwith the same ement relating to the Warranties [a ttached to this Agreement];

oyed by the Seller and engaged in ompletion, a list of which appears

e Business listed in Clause4and sale to the Buyer;

ating to the Business and the r the Buyer to represent itself as usiness in succession to the Seller me "<<Insert Business name>>"];

emarks, service marks, registered ons and rights to apply for any of e, business and company names, names and e-mail addresses, demarks and service marks, ase rights, know-how, rights in tions,

cences, consents, orders, statutes ation to a right in paragraph (a),

me or similar effect or nature as or raphs (a) and (b) which now or in psist, and

le for past infringements of any of as;

tice, demand, consent or other

machinery, equipment, furniture, is, tools, vehicles and spare parts assets owned by the Seller and on with the Business aslisted in

"Property"

"the Purchase Price"

"Stocks"

"the Third Party Asse

"Transaction"

"the Transfer Time"

"TUPE Regulations"

"the Warranties"

2. [BUYER'S ACKNOWLED

The Buyer acknowledges t their behalf and that they inspection and not in relian or on behalf of the Seller.]

3. AGREEMENT FOR SALE

With effect from the Tra Agreement, the Seller sha Business as a going conce

- 3.1. the Goodwill;
- 3.2. the Stocks;
- 3.3. the Plant;
- 3.4. the benefit (subject to
- 3.5. the Intellectual Propert
- 3.6. the Property; and
- 3.7. all other assets owned Excluded Assets.

4. EXCLUDED ASSETS

rred to in Schedule 4;

deration for the Business as set out

raw materials, components, workhed and unfinished goods, boughtimables, and packaging materials half of the Seller in connection with

ich are used in the Business or are in of the Seller subject to leasing, ire-purchase agreements and are e 5;

chase of the Business as effected nt;

iness (which for this purpose shall be 5.00 pm) on the date of

of Undertakings (Protection of gulations) 2006;

set out in Schedule 6and a be any one of them.

be sold have been inspected on Agreement on the basis of that n, warranty or statement made by

d subject to the terms of this nteeand the Buyer shall buy the ng Assets:

cts;

in the Business but excluding the

The following are excluded f

- 4.1. all and any shares or otl
- 4.2. all cash in hand or a representing them, in e any, received as an adv Transfer Time;
- 4.3. any right to any credit d and VAT recoveries, in gains made or deemed arising before the Trans
- 4.4. debts of the Business attributable to goods of Transfer Time);
- 4.5. the books and records which shall be given to t
- 4.6. the Third Party Assets;
- 4.7. [other].

5. PURCHASE PRICE

The Purchase Price shall be

6. STOCKS

EITHER

6.1. Stocks have been valued Agreement.

OR

The parties shall procu [7] days of the date of for the Accounts at the for subsequent transact

- 6.2. Any dispute as to the va a firm of [chartered acc The accountants shall I auditors and such other making their decision, arbitrators. Their decision binding on the parties a the Buyer in such propo
- 6.3. The amounts agreed or paid to the Seller imr cumulated monthly at B
- 6.4. The Seller shall be lial Transfer Time in respec

7. VALUE ADDED TAX (VAT)

panies held by the Seller; eques and all other securities insfer Time, other than those, if services to be supplied after the

> specifically HMRC repayments to or by the Seller or profits or e Seller in respect of any matter

ransfer Time (except amounts lied to the Business after the

ired by law to retain (copies of at they are required);

unt>> for the purpose of this

e Stocks shall take place within ame basis as they were valued justed as necessary to account

e referred for final settlement to tly by the Seller and the Buyer. working papers of the Seller's sonably consider necessary. In act as experts and not as of obvious error) be final and orne and paid by the Seller and specify.

revious sub-paragraph shall be interest calculated daily and plus [four] per cent.

all liabilities outstanding at the Stock.





7.1. The Purchase Price sha

- 7.2. The parties consider the business as a going cor s.49 and Schedule 4 pa
- 7.3. The parties shall take a that HMRC confirms this
- 7.4. To the extent that HM Purchase Price, the B determination, pay to the

8. COMPLETION

- 8.1. Completion shalltake pl the parties shall agree in
- 8.2. On Completion the Selle 8.2.1. execute, or procu Buyer:
 - 8.2.1.1. all the Ass
 - 8.2.1.2. all books d
 - 8.2.1.3. all informa including of
 - 8.2.1.4. all continui
 - 8.2.1.5. complete r contracts a
 - 8.2.1.6. health and
 - 8.2.1.7. all docume Intellectua
 - 8.2.1.8. the Contra executed Contracts licences in
 - 8.2.1.9. all docume transfer do previously the sale a the Buyer;
 - 8.2.1.10. all other books.2.1.11. the Disclos
- 8.3. On Completion the Buye
- 8.4. On Completion the Buy Buyer.
- 8.5. The Buyer shall only be purchase of all of them i
- 8.6. If clauses 8.1 to 8.5 ar (without prejudice to an this Agreement or other
 - 8.6.1. defer Completion of this clause 8.6, Completion); or
 - 8.6.2. proceed to Compl
 - 8.6.3. rescind this Agree

be deemed to be a transfer of a the Value Added Tax Act 1994, afore not subject to VAT.

T is payable on any or all the vs of receiving Notice of such AT specified by HMRC.

ansfer Time at such location as

ase may be), and deliver to the

sferred by delivery; oll and VAT records;

g to customers and suppliers,

nployees, including employment cations:

other documents relating to the

is a party together with duly ssignment or novation of the lisite notices of, consents to and nt of the Contracts;

the Property and duly executed consents which are in a form I which are required to complete or of possession and control to

to the Business; and

Price.

ssession of the Property to the

e purchase of the Assets if the sly.

ny respect at Completion, then it may have under the terms of party may unilaterally:

28 days later (and the provisions .6.1, shall apply to the deferred

e; or to the defaulting party.

9. WARRANTIES

- 9.1. The Seller warrants to accurate in all respects
- 9.2. Where any Warranty reit shall be deemed to in after having made all Warranty.
- 9.3. The rights and remedie affected by Completion
- 9.4. Each of the Warranties is not limited by referer Agreement.
- 9.5. The Seller agrees to inc arising from the failure of any inaccurate or false s
- 9.6. Subject to clause 9.8, t claim shall be valid unle the date of this Agreeme
- 9.7. The Buyer shall not be easier of the Warranties if the fairly disclosed in the Di
- 9.8. Other than in the cases total liability in respect shall not exceed [insert
- 9.9. Each of the parties ac relied on any other repre

10. DEBTORS, CREDITORS A

- 10.1.The Buyershalluse all r Business at the Transfe
- 10.2.The Buyer shall delive debts to the Seller within
- 10.3.The Buyer shall notbe such debt.
- 10.4.Once a debt is [60] da such debt by means of of its intention to comme
- 10.5.The Seller shall remain the Business which wer which relate to the perfo

11. CONTRACTS

- 11.1.Subject to clause 11.3 perform and fulfil the Co
- 11.2.If the assignment of the third party:
 - 11.2.1. this Agreemel assignment of

of the Warranties is true and nent.

formation or belief of the Seller, formation or belief of the Seller nto the subject matter of the

t of the Warranties shall not be of the Buyer.

otherwise specifically provided, ty or any other provision in this

t all costs, claims and expenses h any term of this Agreement or es.

nited in monetary value, but no e the expiry of [12] months from

in relation to any breach of any ing to such breach have been

vilful non-disclosure, the Seller's er under any of the Warranties, Price].

rom the Warranties, it has not ndertaking.

ect the outstanding debts of the alf.

n relation to these outstanding ch monies.

egal proceedings to collect any

ay pursue the collection of any g given the Buyer written notice hgs.

all liabilities due to creditors of insfer Time (other than liabilities after the Transfer Time).

Transfer Time the Buyer shall nt in substitution for the Seller. ntracts requires the consent of a

an assignment or purported acts;

11.2.2. the parties sharequired constant

11.2.3. from the Trans 11.2.3.1. the Seller Buver:

11.2.3.2. the Buyer fulfil such

11.2.3.3. the Seller set-off for of such Co

11.3.Notwithstanding clause in respect of all goods a pursuant to the Contraextent that they have a Transfer Time have bee act or omission of the S Contracts.

11.4.At the request of the B Buyer to enable the Bu party or parties to the re

12. DEFECTIVE GOODS

The Buyer shall satisfy all le (and which are notified in we to their validity) or agains reimbursement of the price of Time, and the Seller shall in Buyer of performing its obliging

13. EMPLOYEES

13.1.The parties acknowle Agreement is a relevan the employment of each and taken over by the B

13.2.The Seller warrants to t

13.2.1. all sums due t have been or wil commissions, ex taxation and all ot

13.2.2. all aspects of with.

13.3.The Seller shall indemn

13.3.1. the employme Transfer Time;

13.3.2. the termination any Employee; an

13.3.3. any act or on TUPE Regulations

endeavours to obtain all such le following the Transfer Time;

onsents are obtained:

such Contracts in trust for the

for its own benefit) perform and agent; and

the Buyer without deduction or from any third party in respect

main liable under the Contracts or to it before the Transfer Time ally under the Contracts to the en performed or should at the ndemnify the Buyer against any or Time in relation to any of the

re reasonable assistance to the the Contracts against the other

may be made against the Seller er with appropriate evidence as pair or replacement of, or for y the Seller prior to the Transfer se to the Buyer the cost to the

he Business pursuant to this PE Regulations and accordingly Transfer Time be transferred to gulations.

and including the Transfer Time all salaries, wages, bonuses, ributions, national insurance,

ave been and will be complied

iabilities arising out of:

iring the period ending at the

fer Time of the employment of

ch is deemed by virtue of the of the of the Buyer.

S

14. GUARANTEE

- 14.1.In consideration of the sur consideration of the sur and adequacy of which hereby irrevocably under
 - 14.1.1. to guarantee t Seller's obligat
 - 14.1.2. that every state
 - 14.1.3. that it will inde any failure
- 14.2.Subject to Clause 14.6 released from its obligat waiver granted by the guarantee shall continushall have fully perform the Buyer under this Ag
- 14.3. Subject to Clause 14.6 (including legal expense taking any proceedings guarantee and in suin amounts payable by the
- 14.4.Subject to Clause 14.6
 Seller as principal debt
 Seller, be deemed pri
 Agreement and not mer
 the Buyer, before seek
 security it may hold
 proceedings against the
- 14.5.Subject to Clause 14.6 Seller under any docun constitute part of this Ag
- 14.6.The guarantee is limit notified to the Guaranto this Agreement.

15. CONFIDENTIAL INFORMA

- 15.1.With effect from Comp Confidential Information not use nor disclose to a
- 15.2.The obligations of conwhich is in or becomes breach of the obligation receives from a third process Seller is required by law
- 15.3.The Seller shall not at trade or business any mail address which is Other Name>>"1" or any

in this Agreement, and in rantor by the Buyer (the receipt acknowledges), the Guarantor

rformance by the Seller of the

sure is true and accurate:

t all costs whatever, caused by with any term of this Agreement. in any way or to any extent be nt due to the effluxion of time or any other third party and this, or the Guarantor on its behalf, its obligations and liabilities to

end to any costs and expenses ereon, incurred by the Buyer in with a view to enforcing this any or all of the amount or reement.

rights of the Buyer against the as between the Buyer and the t of its obligations under this ngly it shall not be necessary for rantee, to seek to enforce any erwise to take any steps or

xtend to the obligations of the reement as if such documents

of <<Insert Sum>> and claims g Three Years>> of the date of

IES

keep secret and confidential all used in, the Business and shall fidential Information.

shall not extend to any matter notherwise than by reason of a Agreement or which the Seller led to disclose it or which the disclose.

ion use in connection with any ame, logo, domain name or e<Insert Name>>" [or "<<Insert name, logo, domain name or e-





mail address used by t during the period of 5 ye 15.4.The Seller shall at Com

Seller to change its n

"<<Insert Name>>" [or "

15.5.The Seller shall lodge name fee, with the Regi

16. NON-COMPETITION

16.1.The Seller covenants whether alone or in con any other person:

16.1.1. at any time du beginning with (activity whatsoeve of any branch or a

16.1.2. at any time du beginning with Co who has been at preceding that dat

16.1.3. at any time du beginning with Co of any person wh the period of 12 customer of the B

16.1.4. at any time du beginning with Co supplier to the Bu Business at any Completion, if tha supplier to cease and/or services to

16.1.5. at any time du beginning with C employ or (directly person who at, o Completion was reasonable opinic Information relatir connections of, th

16.2.Each of the undertaking

16.2.1. considered by

16.2.2. a separate un separately and ind restrictions in clau

16.2.3. given for the particle Business and of the Buyer to acquire Agreement.

with the Business, at any time

ng of a special resolution by the does not include the word[s]

er with the relevant change of ptly after it is passed.

vill notdirectly or indirectly and If of or by way of assistance to,

or continue any business or within [5] miles of the location

ert number of months>> months berson who is at Completion, or riod of 12 months immediately the Business; or

ert number of months >> months it or otherwise seek the custom ho has been at any time during receding that date, a client or

ert number of months>> months be away from the Business any d goods and/or services to the months immediately preceding nt causes or would cause such aduce its supply of, those goods

ert number of months>> months ce away from the Business or oyment or a consultancy to any period of 12 months prior to, Business and likely (in the in possession of Confidential e the customer relationships or

ıble;

nd is enforceable by the Buyer enforce any one or more of the

he Buyer the full benefit of the deration of the agreement of the Assets on the terms of this 16.3.Accordingly, if any restrance any part of it were del restriction shall apply wallid and enforceable.

17. THIRD PARTY ASSETS

- 17.1.The parties shall each of the leasing, rental, hire Assets are subject are Transfer Timewith the Variable The Buyer shall have operson as a condition of
- 17.2.Pending assignment o clause 17.1, the Buyer : in the Disclosure Letter)
- 17.3.If no written consent to obtained within a period the Buyer shall be entitle 17.3.1. to retain posses with clause 17.1 in
 - 17.3.2. return it to the the period following
- 17.4.The Buyer shall indemr with any of its obligation
- 17.5.The Seller shall indemr its obligations under ar during the period ending

18. THIRD PARTY RIGHTS

- 18.1.This Agreement and the parties and their subenefit, or be enforceab
- 18.2.Each party represents rescind or agree any a Agreement are not subje Agreement.

19. VARIATION

No variation of this Agreement or on behalf of each of the p

20. SUCCESSORS

The rights and obligations o permitted successor in title.

21. WHOLE AGREEMENT

21.1.This Agreement, and Agreement between understanding or previ matter they cover. nforceable, but would be valid if rea of application reduced, the s may be necessary to make it

urs to procure that the benefit of ements to which the Third Party easonably practicable after the other relevant contracting party. ny payment demanded by any t to any such assignment.

the agreements referred to in ms thereof (insofar as disclosed

y Third Party Asset has been g the day of the Transfer Time,

y Asset and continue to comply

ner obligation in relation to it for

y failure by the Buyer to comply

y failure by the Seller to perform any of the Third Party Assets

in it are made for the benefit of assigns and are not intended to

respective rights to terminate, raiver or settlement under this person that is not a party to this

ess it is in writing and signed by

is Agreement shall pass to any

I to in it, constitute the whole persede any arrangements, n them relating to the subject

21.2. Nothing in this clause 2

22. WAIVER

22.1.No failure to exercise of this Agreement or by la prevent any future exercise.

22.2.No single or partial exe preclude or restrict the f

23. PROVISIONS SURVIVING

Any provision of this Agreer matter contemplated thereb has not been performed at and other undertakings cont remain in full force and effect

24. FURTHER ASSURANCE

The Seller shall (at its reas documents, and do all such require for the purpose of gany document to which it reenjoy the benefit of ownersh

25. COUNTERPARTS

This Agreement may be exe original and which together same document.

26. COSTS

Except where otherwise state incidental to this Agreemer lawfully exercise any right I shall indemnify the Buyer agwith this Agreement and its state.

27. SEVERANCE

27.1.If any provision of this or administrative body illegal, the other provision

27.2.If any invalid, unenforc legal if some part of it modification is necessary parties.

28. NOTICES

28.1.Any Notice relating to t sent by pre-paid first cla to be served given her purpose. lude any liability for fraud.

right or remedy provided under of such right or remedy or shall ereof.

edy under this Agreement shall ch right or remedy.

Iments referred to in it and any eing performed after but which d all Warranties and covenants bursuant to this Agreement shall etion.

ly execute and deliver all such by from time to time reasonably ovisions of this Agreement and ompletion, the Buyer is able to

ounterparts, each of which is an is if each party had signed the

ly its own costs in relation and except that, if the Buyer shall cind this Agreement, the Seller osts incurred by it in connection

provision) is found by any court to be invalid, unenforceable or

would be valid, enforceable or ision shall apply with whatever e commercial intention of the

n writing delivered personally or eans to the address of the party ess as may be notified for this 28.2.Any such Notice shall, i after despatch and, if de to have been served at 1

29. GOVERNING LAW AND JU

This Agreement and any disubject matter (including therefrom or associated the Wales and subject to the exception).

SIGNED by or on behalf of the p

d to have been served 24 hours by electronic means, be deemed or transmission.

out of or in connection with its atters and obligations arising of by the laws of England and English courts.

irst before written.



<<List contracts>>

<<List employees and details>>

15

<<List Plant>>

S

<u>Asset</u>	<u>Owner</u>

<u>n</u>	<u>Date</u>

S

[This warranty schedule is shor need to be extended depending

Except as disclosed in the Disclo

- All information concerni Disclosure Letter is true,
- All information concernir be disclosed to a prospe
- The Seller and the Guardine provisions of this Agree respective reasonable of ability to fulfil their respections.
- The Business has at all laws and regulatory requ
- Other than the Third Par and has the right to freel
- The Seller has all ne necessary to carry on th carried on, all of which a
- Every Contract is at armi and implied terms of eac
- The Seller has no busine
- There are no claims or Business nor are any su
- 10. No third party has any in
- 11. The Plant is in good worl
- All of the Stock is in god enable the Buyer to cont
- A true and complete copagreements relating to a Letter.

very basic warranties and may

ned in this Agreement and the in all material respects.

ould reasonably be expected to closed.

to enter into and perform the ware of anything within their adversely affect their respective is Agreement.

n accordance with all applicable

e beneficial owner of the Assets

ents, permits and authorities er in which the business is now

as complied with all the express

sert Name>>.

he Seller, the Guarantor or the threatened or anticipated.

over any of the Assets.

at full price and is at a level to the Business.

, rental, hire and hire purchase ets is attached to the Disclosure



- 14. The Seller is the legal used by the Seller all of v
- 15. The products and proces Intellectual Property right
- 16. The Business has at practices required und Legislation: means all United Kingdom applica limited to, the UK GDPF thereunder); and the Pri as amended.)
- 17. All Stock, Plant and Property and all premiums are pai
- 18. There are no outstanding which the Seller is aware
- 19. No major customer of o cease trading with the Agreement nor is any su
- 20. The Accounts disclosed prepared on exactly the adverse change has occ
- 21. The Disclosure Letter co
 - an employmen
 - a curriculum vi
 - terms of emplo
 - pension arrand
 - non-contractua

the Intellectual Property rights ed by this Agreement.

the personal data protection Legislation.(Data Protection force from time to time in the and privacy including, but not ct 2018 (and regulations made

ainst fire and other normal risks

s do not infringe any third party

are there any circumstances of a claim.

s has ceased or threatened to onths] before the date of this

e and complete and have been ne last [5] years and no material hich they were made up.

rangements.

nmunications Regulations 2003

S

- 1.1 The Purchase Price figures>> (<<Amount Completion by the But
- 1.2 The Assets shall have Price:

Goodwill

Stocks

Plant

Contracts

Intellectual Property

Property

Other assets

1.3 Unless otherwise spe the Seller pursuant to draft in favour of the S

Bank: <<>>

Branch: <<>>

Sort Code: <<>>

Account Name: <<>>

Account Number: <<:

be the sum of £<<Amount in which shall be paid in cash on

r the purposes of the Purchase

£<<Amount in figures>>

£<<Amount in figures>>1

£<<Amount in figures>>

ired to be made by the Buyer to be made by way of a [banker's sfer to the following account:

¹ Subject to potential adjustment in accord

Signed by <<Insert Name>>for a on behalf of <<Name of Seller>>
[LIMITED]

Signed by <<Insert Name>>for a on behalf of <<Name of Buyer>>
[LIMITED]

Signed by <<Insert Name>>for a on behalf of <<Name of Guarant [LIMITED]