

success of the Company for benefit of the Company and different issues as a result of the COVID-19 pandemic, the directors should document the decisions to steer the Company through the pandemic.

hole, may mean considering more options. The Company has therefore decided that the directors should document the decisions to steer the Company through the pandemic and will consider in making their decisions the impact of the pandemic and its aftermath.

5. DOCUMENTS [PRODUCED TO THE DIRECTOR]

[CONSIDERED BY THE SOLE

The following documents were [produced to the Director]

R [considered]:

<<List any relevant documents>>

6. RESOLUTIONS

In light of COVID-19 and after considering the Companies Act 2006, IT WAS RESOLVED THAT the directors would specifically consider:

referred to in section 172(1) of the Companies Act 2006, in making their decisions, the directors

- The Company's supply chain and the impact of COVID-19 caused by COVID-19.
- The Company's financial position (and possible long-term) impact of COVID-19.
- Taking any loans and/or Government assistance in the event of an economic disruption.
- The Company's insurance cover and the impact of COVID-19 effects of COVID-19.
- The Company's employee health and safety and what action the Company proposes to take to ensure the health and safety of its employees.
- Implementing safe working practices to ensure the health and safety of its employees.
- <<Insert any other specific resolutions that the directors wish to document in order to comply with their duties under the Companies Act 2006.>>

contracts to mitigate the uncertainty caused by COVID-19.

position to monitor the immediate impact of COVID-19 on the Company.

may help the Company through the pandemic.

the scope of cover considering the impact of COVID-19.

ghed employees and what action the Company proposes to take.

return to work when permitted.

the directors wish to document in the minutes of the meeting.

It was further resolved that the directors should consider the impact of COVID-19 in ensuring compliance with the Companies Act 2006 and its aftermath.

d, proactive, and engaged manner to ensure the Company's resilience to the COVID-19 pandemic and its aftermath.

[7. CLOSE

There was no further business and the meeting was closed.]

an declared that the meeting was closed.

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[Chairman] OR [Sole Director]