

PROP.MAN.116 - Transfer of Part

The PROP.MAN.116 - Transfer of Part of Registered Land is the official Land Registry form used to transfer land. If you are transferring part of the land comprised in a registered title, use this form. If the whole of the land is being transferred, the Transfer of Whole Registered Land Form TP1 should be used instead.

The up to date version of it can be downloaded from the Land Registry website by clicking on this link to the relevant page: <https://www.landregistry.gov.uk/publications/registered-titles-part-transfer-tp1>

The document can be downloaded as a PDF. Once you have opened the document in your preferred format, you can print a copy to a location of your choice. Simply enter the relevant details in the boxes provided and check the boxes where appropriate. The remainder of the form should not be altered as it is in the Land Registry's standard format.

The Land Registry has various offices across the country. If you are dealing with property in the area of a particular office, please click on the relevant premises please click on the relevant premises.

This Transfer of Part of Registered Land Form TP1 is used to transfer part of a registered title.

In panel 1, enter the title number of the registered title which is the subject of the transfer. This information will appear on the official copies of the registered title.

In panel 2, enter the title number of the registered title which is the subject of the transfer, for example land over which a right of way is granted.

In panel 3, enter the property address. The date should not be entered until the parties have all signed in panel 4.

In panel 4, enter the date on which the transfer is to take effect. The date should not be entered until the parties have all signed in panel 4.

In panel 5, enter the seller's name and any number.

In panel 6, enter the buyer's name and any number.

In panel 7, enter the buyer's address. Up to three addresses can be given, one of which must be a postal address. An alternative service address could be given as an alternative service address.

Panel 8 can be left as it is.

In panel 9, check whichever box is appropriate. The details in the blank space if appropriate.

In panel 10, check whichever box is appropriate.

Panel 11 can be left blank unless the land is to be owned by more than one person (e.g. two individuals or two companies as joint owners).

In panel 12 add any additional provisions. The details in the blank space if appropriate.

In panel 13, insert appropriate evidence of identity for the parties, depending on whether the parties are individuals, companies, etc.

Form TP1

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When the sale has been completed, an application must be made to the Land Registry to register the Transfer of Land.

(including Form TP1), an application must be made to the Land Registry to register the Transfer of Land (Form AP1 Application to Register

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