

*[Print on Letterhead or insert name, Place of Registration and*

Companies House  
Crown Way  
Cardiff  
CF14 3UZ

<<Date>>

Dear Sir / Madam,

**Election to keep Register of Directors' Residential Addresses] on the central register at Companies House**

In accordance with section 167A of the Companies Act 2006 the Company has elected to keep its Register of Directors [and Register of Directors' Residential Addresses] on the central register at Companies House.

We shall notify you of any changes in the details of the Register of Directors on 167D (2) of the Companies Act 2006 which shall be delivered as soon as possible in accordance with section 167D (3) of the Companies Act 2006

We should be grateful if you would confirm to us that you have received this notice and that our Register of Directors [and Register of Directors' Residential Addresses] will be kept at Companies House going forward.

Thank you for your attention in this matter.

Yours faithfully,

<< Company Secretary Name >>  
For and on behalf of <<Company Name>>