

**Notice to those with knowledge of the LLP who have no interest in the LLP**

[<<Insert Name of LLP>>] (the "LLP")

<< insert date>>

[By post/email]

Dear << insert name >>,

**Statutory Notice: Register of People with Significant Control in relation to a LLP – Companies Act 2006**

In accordance with Part 21A of the Companies Act 2006, and the Limited Liability Partnerships (Register of People with Significant Control) Regulations 2016<sup>1</sup> (the "Legislation"), we are under a duty to register information and give notice to anyone we have reasonable cause to believe as a person of significant control or relevant legal entity under the LLP.

We have the power to request information from anyone who we know or have reasonable cause to believe knows the identity of a person of significant control or relevant legal entity or knows someone likely to have that information.

For your information, brief details of the information and registrable interests are attached as an Annex to this letter to help you understand the context of this correspondence.

We therefore require you to provide the information by email to the address shown above, within one calendar month of the date of this notice, the following information concerning your knowledge of information (within the meaning of the Legislation), if any, in respect of the LLP:

- 1) whether you know the identity of a person of significant control, whether registrable or not, or anyone likely to have that information, and if so, the particulars below that are relevant to the information, stating whether or not these particulars are being supplied by you, and the particulars of each of the persons or legal entities concerned:
  - [Name]
  - [Usual residential address]
  - [Country, state or territory of residence]
  - [Service address if different from usual residential address]
  - [Nationality]
  - [Date of Birth]
  - [Any other means of identification]

<sup>1</sup> These regulations apply Part 21A of, and Schedule 27A of, the Companies Act 2006 (as inserted by the Small Business Enterprise and Employment Act 2015), and the Register of People with Significant Control Regulations 2016, to LLPs with modifications.

2) if you believe they fall within section 790D(6) of the Companies Act 2006:

- [Date on which they were first identified as a person in relation to the LLP]; and
- [The nature of their relationship with the LLP as defined in the Legislation].

You should be aware that failure to comply with the obligation required by this notice, or to disclose false information, is an offence under paragraph 13 of Schedule 1B to the Companies Act 2006 subject to a maximum of 5 years imprisonment, or a fine (or both).

Full details of your obligations can be found on the [www.gov.uk](http://www.gov.uk) website.

Yours faithfully,

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<<Insert Name of Designated Member>>

For and on behalf of:

<<Insert Name of Limited Liability Partnership>>

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- exercising, significant influence or

- holding the right to exercise significant influence or control over the activities of a trust or company, but would itself satisfy any of the first four tests in relation to an individual.

The Government has provided some guidance on the meaning of significant control which can be accessed at [www.gov.uk/guidance/significant-control](http://www.gov.uk/guidance/significant-control)

The provisions also recognise that legal entities (as opposed to individuals) may satisfy one or more of the conditions listed above in relation to the LLP if it were an individual. If a legal entity is subject to its own disclosure requirements, it must be included in the LLP's register.

The details of what needs to be registered are set out in the Notice.

### Why are we sending you this notice?

A LLP must take reasonable steps to identify all registrable PSCs, including by giving notice to any registrable PSC of its status as a LLP. **This can also include giving notice to anyone who the LLP knows or has reasonable cause to believe to be a PSC or who knows someone likely to have the LLP's details.**

PSCs are also under an obligation to provide the LLP of their status and keep the LLP up to date.

Failure to comply with such duties

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the meaning of significant control

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