

[Print on Large Paper]

[Insert Address]

<<Tenant's name >>  
<<Tenant's address>>  
<<Address>>  
<<Postcode>>

<<Date>>

Dear <<Tenant Name>>

**Lease dated <<date>>**

**Property: <<Property address>>**

**Application for Consent to Propose**

**Landlord's Acknowledgment**

I am writing in response to your application for consent to propose the Lease. I confirm that your application was received on <<date>>

I confirm that your application for consent to propose the Lease. I confirm that your

[The material you have provided contains sufficient information to enable me/the landlord to make a decision. Please provide the following additional information as soon as possible: <<insert details>>]

I confirm that your application for consent to propose the Lease. I confirm that your application contains sufficient information to enable me/the landlord to make a decision. Please provide the following additional information as soon as possible: <<insert details>>]

[The material you have provided contains sufficient information to enable me/the landlord to make a decision. I am unable to make a decision at this time. Further information is required. I will contact you to advise you of my/the landlord's requirements as soon as possible: <<insert details>>]

I confirm that your application for consent to propose the Lease. I confirm that your application contains sufficient information to enable me/the landlord to make a decision. I am unable to make a decision at this time. Further information is required. I will contact you to advise you of my/the landlord's requirements as soon as possible: <<insert details>>]

[As I am/the landlord is also a tenant of the property, your application has been passed to the superior landlord who will also consider your application as part of the consent process.]

I confirm that your application for consent to propose the Lease. I confirm that your application has been passed to the superior landlord who will also consider your application as part of the consent process.]

[Once all the requested information has been received, I/the landlord will respond to your application for consent as soon as possible.]

I confirm that your application for consent to propose the Lease. I confirm that once all the requested information has been received, I/the landlord will respond to your application for consent as soon as possible.]

Yours sincerely,

[For and on behalf of the] Landlord