

To: The Directors

<<Insert Company Name and Address>>

<<Insert Date>>

Dear Sirs,

**Consent to act as a Director of the Company**

In order to assist the Company to comply with the requirements required under the Small Business, Enterprise and Employment Act 2015 in relation to my appointment as a director of the Company, I hereby give notice that I am willing to be appointed to act as a director of the Company and declare the following:

That I am not, nor have I been:

- disqualified from acting as a director of a company that I am aware of, under which I am disqualified;
- prohibited by law from acting as a director of a company;
- an undischarged bankrupt;
- convicted of an offence, criminal or otherwise, under the Rehabilitation of Offenders Act 1974; and
- the subject of a composition or arrangement with creditors from which I have not been discharged.

I confirm that I am a fit and proper person to be a director of the Company.

I will notify the Company promptly of any change in the information that I have made in this declaration.

Yours faithfully,

<<Insert Name of Director>>