[Print on sert address.]

A

To:

<Address1>
<Address2>
<Address3>
<Town/City>
<Post Code>

Re: <Address of Property if different from billing address>

Rent demand

<date></date>
<insert></insert>
<insert></insert>

Due Date Description

Due Paid Total Due

Payment may be made by cheque or by <<account number>>

Please quote Tenant Reference wher

S

count: <<Name of bank>>, <<sort code>>,

P