

[Print on Letterhead]

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<<Sub-tenant's name(s)>>

<<Address>>

<<Address>>

<<Postcode>>

<<Date>>

**NOTICE TO SUB-TENANT UNDER THE TRIBUNALS, COURTS AND
ACT 2007**

**NOTICE TO SUB-TENANT UNDER THE TRIBUNALS, COURTS AND
ACT 2007**

To: <<Sub-tenant's name(s) as above>>

From: <<Landlord's name>> ("Landlord")

1. This Notice relates to the property at <<address of property>> ("Property").
2. The tenant of the Property is <<name of Tenant>> ("Tenant") under a lease dated <<date>> between (1) <<name of Headlease Tenant>> ("Headlease") and (2) <<Original Tenant>> ("Original Tenant").
3. You are the Sub-tenant of the Property under a lease dated <<date>> between (1) <<Original Landlord>> and (2) <<Original Tenant>> ("Sub-lease").
4. The Landlord hereby gives notice to you that the Landlord has the right to recover <<amount>> ("Notified Amount") by commercial rent arrears recovery under section 72(1) of the Tribunals, Courts and Enforcement Act 2007.
5. This Notice will take effect <<number of days>> days after this Notice is served on you.
6. When this Notice takes effect, if the Notified Amount remains unpaid, you must pay your rent directly to the Landlord, as a discharge for any rent payable by you under the Sub-lease.
 - a. the Notified Amount
 - or
 - b. this Notice is replaced by a new Notice.
7. The Landlord may withdraw this Notice by giving you notice in writing to that effect.

Please acknowledge receipt of this Notice by returning a duplicate notice and returning it to the Landlord [in the enclosed prepaid envelope].

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Signed by the Landlord:

Print name:

Date:

Landlord's reference:

Landlord's contact address (if not given)

I acknowledge receipt of the Notice to Quit on this day of

Signed:

Print name:

[On behalf of] <<Insert sub-tenant's name>>