

[Print on Tenancy Agreement Letterhead or Post Address]

<<Landlord's Name>>

<<Address>>

<<Address>>

<<Post Code>>

<<Date>>

Dear << >>,

Tenancy at will – <<address of premises>>  
Notice of termination

[Further to our recent discussions] I am/the tenant is terminating the  
tenancy at will with immediate effect.

Please confirm receipt of this letter.

Yours sincerely,

[On behalf of] <<Insert tenant's name>>