

[Print on back of card]

[Insert Address]

<<Customer's name>>  
<<Address>>  
<<Address>>  
<<Post Code>>

<<Date>>

Dear <<Customer's name>>,

**Booking Confirmation – Touring** <<Name of caravan site>>

Thank you for choosing to book a holiday with us. We acknowledge receipt of your deposit of £<< >> and are pleased to confirm your booking as follows:

Site name: <<

Site address: <<

Type of pitch: <<

Start Date: <<

Arrival Time: After

End Date: <<

Check out time: Before

Number of adults: <<

Number of under 18s: <<

Number of dogs: <<

Tents (if any): <<

Additional vehicles: <<

Gazebos/awnings etc: <<

Balance of fees due: £<< >> to be paid in full by <<date>>.

Should you require any further information, please do not hesitate to contact us.

Yours sincerely,

[On behalf of] <<Owner's name>>