

[Print on Large Paper]

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<<Tenant's name >>
<<Tenant's address>>
<<Address>>
<<Postcode>>

<<Date>>

Dear <<Tenant Name>>

Your tenancy dated <<date>> of
Proposed decoration works

I am writing to confirm my/our consent to your proposed decoration works. My/our consent is conditional on the following terms being agreed:

1. The decoration works must be carried out in accordance with [the attached specification] [the specification contained in your letter of <<date>>].
2. You must use good quality materials and complete the work to my/our reasonable standards of workmanship and complete the work within the agreed time.
3. You must allow me/us and our advisers to inspect the works at any reasonable time.
4. You must pay the reasonable costs of any professional advisers incur in connection with the proposed decoration works.
5. If I/we so request prior to the end of your tenancy (however it ends), you must restore the property to the condition it was in at the start of the tenancy.

Please sign and return one copy of this letter to me/ us in acceptance of its terms.

Yours sincerely,

[For and on behalf of the] Landlord

.....

I confirm the tenant's acceptance of the terms of the works.

Signed _____

[For and on behalf of the] Tenant