

[Print on Large Paper]

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<<Tenant's name >>

<<Address>>

<<Address>>

<<Postcode>>

<<Date>>

Dear <<Tenant Name>>

**Your tenancy of <<Property address>> tenancy agreement**

Despite my letter of << >> it has been brought to my attention that you are still in breach of your tenancy agreement.

I must give you a final deadline of << >>

If by this date the breach has not been rectified, I will put the matter in the hands of my/our legal advisers.

Yours sincerely,

[For and on behalf of the] Landlord