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Talk No. 12		WORKING PLATFORMS	
Start time		End	Duration

1. Introduction:

- 1.1 Working platforms can be anything used to achieve your task. Primary examples include ladders and stepladders, both of which are potentially hazardous if not used safely.

2. Main Points:

- 2.1 Trestle platforms, stepladders should generally only be used for light, short-term work. Consider the full description doesn't apply.
- 2.2 Only equipment designed for such platforms should be used as makeshift platforms are unsafe and unnecessary.
- 2.3 The minimum width of a platform should be 600mm.
- 2.4 Where 2m in height toe-boards must be fitted, intermediate guard-rails and toe-boards must be fitted.

3. Points to remember

- 3.1 Ensure the surface the platform is to be erected is suitable, i.e. level and firm.
- 3.2 Consider access to the platform.
- 3.3 Never "piggy back" on another person.
- 3.4 Only use case hardened steel for trestle bearers — not nails, brick ties etc.
- 3.5 Never balance trestles on concrete blocks, oil drums etc to gain extra height.
- 3.6 Do not use trestles, stepladders, tower scaffolds etc to gain extra height.
- 3.7 When using stepladders, hinges and restraining ropes/chains prior to use.
- 3.8 Stepladder rungs must be taken out of service and report it.
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- 3.10 Never use working platforms, ladders and trestles near to exposed leading edges, voids or openings.
- 3.11 Do not work more than 1.5m above a stepladder (remember to extend the ladder prior to mounting).

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ATTENDANCE SHEET

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All operatives **listed and signed** below Box Talk.

Date

NAME