<<C (Company nu

[Minutes of a meeting of the bo <<Company Name>> Limited ( <<Time>>.

PRESENT:
[IN ATTENDANCE:]
[IN ATTENDANCE.]
[APOLOGIES FOR ABSENCE RECEIVED FROM:]
,

# [1. CHAIRMAN

It was resolved that <<Name> <<Name>> took the chair of the

# [2. NOTICE AND QUORUM

The chairman reported that suff a quorum was present. The cha

# [3. DECLARATIONS OF INTER

<<Name>> and <<Name>> de business of the meeting in ac Companies Act 2006 and of the

<<Specify interests>>

It was noted that, notwithstandir be counted towards a quorum a the Articles of Association of the



**TED** tration No.>>)

solutions of the sole director] of <<Location>> on <<Date>> at

	POSITION	
	Director	
	[Director]	
	[Director] [Secretary]	

chairman of the Company and

ng had been duly given and that neeting was open.]

extent of their interests in the rements of Section 177 of the sociation as follows:

ctors concerned were entitled to before the meeting pursuant to

ly has one director because there



1

<sup>&</sup>lt;sup>1</sup> Paragraphs 1 to 3 and 7 are not will not be a meeting.

<sup>©</sup> Simply-docs – CO.AS.12 Board Minutes of

# 4. BUSINESS [OF THE MEETIN

The chairman reported that neg Company ("the Acquisition") of Limited/PLC ("the Seller") for a would be payable as follows: <<Specify payment terms>>

#### 5. DOCUMENTS PRODUCED 1

The following documents were p

- 5.1 an assets sale and Agreement"); and
- 5.2 a disclosure letter to Letter")

together with all othe "Acquisition Documer

#### 6. RESOLUTIONS

After consideration of the matte 2006, IT WAS RESOLVED THA

- 6.1 the Acquisition was likely to promote the as a whole;
- 6.2 the terms and performance Company of, the Agreement Company of the
- 6.3 the Disclosure Letter hereby is authorised t
- 6.4 the terms and performance company of each of approved;
- 6.5 any director or the d
  "Authorised Signatory
  such of the Acquisition
- 6.6 each Authorised Sign such of the Acquisitio
- 6.7 each Authorised Sig amendments, variation Documents as he may things so as to carry in

# [7. CLOSE

DIRECTOR]

place for the acquisition by the assets of <<Name of Seller>> mount>>. The purchase price

# [THE SOLE DIRECTOR]

elating to the Acquisition ("the

b the Company ("the Disclosure

in the Agreement (together the

n 172(1) of the Companies Act

interests of the Company and y for the benefit of its members

execution and delivery by the e approved;

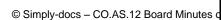
ed and that any director be and If of the Company;

xecution and delivery by the Documents be and are hereby

e Company (each of them an horised to execute and deliver execution under hand;

uthorised to execute and deliver execution as a deed;

is authorised to agree such any or all of the Acquisition on think fit and to do all acts and and the Acquisition Documents.



There was no further business was closed. ]

[Chairman] OR [Director]

man declared that the meeting