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MODEL ARTICLES FOR PRIVATE LIMITED BY SHARES

INDEX TO THE ARTICLES
PART 1

INTERPRETATION AND LIMITS

1. Defined terms
2. Liability of members

PART 2
DIRECTORS

DIRECTORS' POWERS AND

3. Directors' general authority
4. Shareholders' reserve power
5. Directors may delegate
6. Committees

DECISION-MAKING BY DIRECTORS

7. Directors to take decisions collectively
8. Unanimous decisions
9. Calling a directors' meeting
10. Participation in directors' meetings
11. Quorum for directors' meetings
12. Chairing of directors' meetings
13. Casting vote
14. Conflicts of interest
15. Records of decisions to be kept
16. Directors' discretion to make decisions

APPOINTMENT OF DIRECTORS

17. Methods of appointing directors
18. Termination of director's appointment
19. Directors' remuneration
20. Directors' expenses

PART 3
SHARES AND DISTRIBUTION

SHARES

21. All shares to be fully paid up
22. Powers to issue different classes of shares
23. Company not bound by less than full payment
24. Share certificates
25. Replacement share certificate
26. Share transfers
27. Transmission of shares
28. Exercise of transmitters' rights
29. Transmitters bound by prior transactions

DIVIDENDS AND OTHER DISTRIBUTIONS

30. Procedure for declaring dividends
31. Payment of dividends and other distributions
32. No interest on distributions

S

A

M

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E

- 33. Unclaimed distributions
- 34. Non-cash distributions
- 35. Waiver of distributions

CAPITALISATION OF PROFITS

- 36. Authority to capitalise and distribute profits and sums

PART 4

DECISION-MAKING BY SHAREHOLDERS

ORGANISATION OF GENERAL MEETINGS

- 37. Attendance and speaking at general meetings
- 38. Quorum for general meetings
- 39. Chairing general meetings
- 40. Attendance and speaking at general meetings of shareholders
- 41. Adjournment

VOTING AT GENERAL MEETINGS

- 42. Voting: general
- 43. Errors and disputes
- 44. Poll votes
- 45. Content of proxy notices
- 46. Delivery of proxy notices
- 47. Amendments to resolutions

PART 5

ADMINISTRATIVE ARRANGEMENTS

- 48. Means of communication to shareholders
- 49. Company seals
- 50. No right to inspect accounts
- 51. Provision for employees or directors

DIRECTORS' INDEMNITY AND INSURANCE

- 52. Indemnity
- 53. Insurance

S

A

M

P

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INTERPRETATION AND LIABILITY

1. In the articles, unless [REDACTED] otherwise—

“bankruptcy” includes individual insolvency proceedings in a jurisdiction other than England and Wales or Northern Ireland which has an effect similar to that of

“chairman” has the meaning g

“chairman of the meeting” has Article 39;

“Companies Acts” means the Companies Act 2006 (as amended in section 2 of the Companies Act 2006), in so far as it applies to the company;

“director” means a director of the [REDACTED] as any person occupying the position of director, by whatever [REDACTED]

“distribution recipient” has the 31;

“document” includes, unless otherwise specified, any document sent or supplied in electronic form;

“electronic form” has the meaning assigned to it by section 2(63) of the Companies Act 2006;

“fully paid” in relation to a share means the full nominal value and any premium to be paid to the company in respect of the share have been paid to the company;

“hard copy form” has the meaning given by section 113B of the Companies Act 2006;

“holder” in relation to shares means the name is entered in the register

“instrument” means a document

“ordinary resolution” has the meaning given by section 282 of the Companies Act 2006;

“paid” means paid or credited

“participate”, in relation to a director, means the meaning given in article 10;

“proxy notice” has the meaning

“shareholder” means a person [REDACTED] are;

“shares” means shares in the company

“special resolution” has the meaning given by section 33 of the Companies Act 2006;

“subsidiary” has the meaning of [REDACTED] the Companies Act 2006;

“transmittee” means a person who is a beneficiary of the death or bankruptcy of a shareholder or partner of the company; and

“writing” means the representation of words, symbols or other information in a visible form by any method, whether sent or supplied in electronic form or otherwise;

Unless the context otherwise requires, the expressions contained in these articles bear the same meaning as in the Companies Act 2006 as in force on the date when these articles become binding on the company.

Liability of members

2. The liability of the members of the company in respect of the amount, if any, unpaid on the shares held by them.

PART 2 DIRECTORS

DIRECTORS' POWERS AND AUTHORITIES

Directors' general authority

3. Subject to the articles, the directors are authorised to manage the company's business, for which purpose they may exercise all the powers of the company.

Shareholders' reserve powers

- 4.—(1) The shareholders may, by special resolution, direct the directors to take, or refrain from taking, specified action.
- (2) No such special resolution may be passed unless it is approved by a majority of the shareholders present and voting at a general meeting before the passing of the resolution.

Directors may delegate

- 5.—(1) Subject to the articles, the directors may delegate any of the powers which are conferred on them under the articles to:
 - (a) to such person or committee as they think fit;
 - (b) by such means (including by resolution) as they think fit;
 - (c) to such an extent; and
 - (d) in relation to such matters as they think fit.
- (2) If the directors so specify in the resolution, the delegation may be limited to the exercise of the powers by any person or committee named in the resolution.
- (3) The directors may revoke or vary the delegation at any time.

Committees

- 6.—(1) Committees to which the directors delegate any of their powers must follow procedures which are based on those provisions of the articles which govern the taking of decisions by the directors.
- (2) The directors may make such arrangements as they think fit to prevail over rules derived from the articles.

expressions contained in these articles bear the same meaning as in the Companies Act 2006 as in force on the date when these articles become binding on the company.

amount, if any, unpaid on the shares held by them.

able for the management of the company's business, for which purpose they may exercise all the powers of the company.

direct the directors to take, or refrain from taking, specified action.

which the directors have done or may do.

delegate any of the powers which are conferred on them under the articles to:

may authorise further delegation of the powers which are delegated.

may revoke or vary the delegation at any time.

any of their powers must follow procedures which are based on those provisions of the articles which govern the taking of decisions by the directors.

all or any committees, which may make such arrangements as they think fit to prevail over rules derived from the articles.

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to directors who would have proposed as a resolution at a

with this article if the eligible meeting.

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giving notice of the meeting to
f any) to give such notice.

10. *Journal of the American Medical Association*, 2000; 284: 1039-1044.

- Meeting will not be in the same
e with each other during the

Each director, but need not be in

to directors who waive their right to that effect to the company and no notice is held. Where such notice is not held, it does not affect the validity of the resolution.

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in a directors' meeting, or part

- ordance with the articles, and

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(b) they can each communicate with each other on any particular item of the business.

(2) In determining whether a director is participating in a directors' meeting, it is irrelevant where any director is.

(3) If all the directors participating in a directors' meeting decide that the meeting is to be held at a particular place, they may decide that the meeting is to be held at that place wherever any of them is.

Quorum for directors' meetings

11.—(1) At a directors' meeting, no proposal is to be voted on, except a proposal for the appointment or removal of a director, unless a quorum is present.

(2) The quorum for directors' meetings is determined by a decision of the directors, but unless otherwise fixed it is two.

(3) If the total number of directors present at a meeting is less than the quorum required, the directors must not make any decision—

(a) to appoint further directors, or

(b) to call a general meeting of the company to appoint further directors.

Chairing of directors' meetings

12.—(1) The directors may appoint a person to chair their meetings.

(2) The person so appointed shall be known as the chairman.

(3) The directors may terminate the appointment of the chairman at any time.

(4) If the chairman is not present at a meeting within ten minutes of the time at which it was to start, the directors must appoint one of themselves to chair it.

Casting vote

13.—(1) If the numbers of votes cast by the chairman or other director chairing the meeting are equal, the chairman shall have a casting vote.

(2) But this does not apply if the chairman or other director is not to be counted for quorum or voting purposes.

Conflicts of interest

14.—(1) If a proposed decision of the directors is concerned with an actual or proposed transaction or arrangement in which a director is interested, that director is not to be counted for quorum or voting purposes.

(2) But if paragraph (3) applies, a director who is interested in an actual or proposed transaction or arrangement is to be counted as participating in the decision-making process for quorum or voting purposes.

(3) This paragraph applies where—

(a) the company by ordinary resolution has decided that a director who is interested in an actual or proposed transaction or arrangement is to be counted as participating in the decision-making process; or

(b) the director's interest cannot reasonably be regarded as likely to give rise to a conflict of interest; or

information or opinions they have.

g in a directors' meeting, it is irrelevant where any director is.

ot in the same place, they may decide that the meeting is to be held at that place wherever any of them is.

participating, no proposal is to be voted on, except a proposal for the appointment or removal of a director, unless a quorum is present.

fixed from time to time by a decision of the directors, but unless otherwise fixed it is two.

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provision of the articles which has decided that a director who is interested in an actual or proposed transaction or arrangement is to be counted as participating in the decision-making process; or

d as likely to give rise to a conflict of interest; or

18. A person ceases to be a director if—

- (a) that person ceases to be a director under the Companies Act 2006 or is prohibited from acting as a director;
- (b) a bankruptcy order is made against that person;
- (c) a composition is made with that person in satisfaction of that person's debts;
- (d) a registered medical practitioner gives a written opinion to the company stating that that person is incapable of acting as a director;
- (e) by reason of that person's physical or mental incapacity, that person is wholly or partly prevented from exercising those powers or rights which that person would otherwise have as a director;
- (f) notification is received by the company from that person of his or her resigning from office, and such resignation is accepted in accordance with its terms.

Directors' remuneration

19.—(1) Directors may undertake any business which the company may decide.

(2) Directors are entitled to such remuneration as the directors determine—

- (a) for their services to the company;
- (b) for any other service which they provide to the company.

(3) Subject to the articles, a director's remuneration may—

- (a) take any form, and
- (b) include any arrangements for payment of a pension, allowance or gratuity, or any death, sickness or disablement benefit, to or in respect of that director.

(4) Unless the directors decide otherwise, a director's remuneration accrues from day to day.

(5) Unless the directors decide otherwise, directors are not accountable to the company for any remuneration or benefits received by themselves or any employees of the company's service in which the company is interested.

Directors' expenses

20. The company may pay or reimburse the expenses which the directors properly incur in connection with their duties as directors.

- (a) meetings of directors or committees of directors;
- (b) general meetings, or
- (c) separate meetings of the holders of any class of shares of the company,

or otherwise in connection with the duties of directors and the discharge of their responsibilities in relation to the company.

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es which the directors properly

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vers and the discharge of their

PART 3
SHARES AND DISTRIBUTION
SHARES

All shares to be fully paid up

21.—(1) No share is to be issued unless the full nominal value of the share and any premium to be paid to the company has been paid to the company.

(2) This does not apply to shares issued to subscribers to the company's memorandum.

Powers to issue different classes of shares

22.—(1) Subject to the articles, the company may issue shares with such rights or restrictions as may be determined by ordinary resolution.

(2) The company may issue shares which are not to be redeemed, or are liable to be redeemed at the option of the company, and the directors may determine the terms, conditions and manner of redemption.

Company not bound by less than a full and complete payment

23. Except as required by the articles, the company is not bound to recognise any interest in a share other than the holder's actual payment of the full nominal value of the share and any premium payable on it.

Share certificates

24.—(1) The company must issue a certificate in respect of every share held by a shareholder, free of charge, with one or more certificates in respect of the shares held by a shareholder.

(2) Every certificate must specify—

- (a) in respect of how many shares of what nominal value;
- (b) the nominal value of those shares;
- (c) that the shares are fully paid up;
- (d) any distinguishing numbers or letters.

(3) No certificate may be issued in respect of more than one class of shares.

(4) If more than one person is entitled to a share, a certificate may be issued in respect of it.

(5) Certificates must—

- (a) have affixed to them the company's seal or be otherwise executed in accordance with the Companies Acts.
- (b) be otherwise executed in accordance with the Companies Acts.

Replacement share certificates

25.—(1) If a certificate issued in respect of a shareholder's shares is—
(a) damaged or defaced, or
(b) said to be lost, stolen or destroyed,
that shareholder is entitled to a replacement certificate in respect of the same shares.

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aggregate of its nominal value and any premium payable on it.

of the company by the directors.

to the rights attached to any shares, and such rights or restrictions as may be determined by ordinary resolution.

redeemed, or are liable to be redeemed at the option of the company, and the directors may determine the terms, conditions and manner of redemption.

recognised by the company as the holder of the shares, and the company is not bound to recognise any interest in a share other than the holder's actual payment of the full nominal value of the share and any premium payable on it.

or, free of charge, with one or more certificates in respect of the shares held by a shareholder.

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of more than one class.

e certificate may be issued in respect of it.

or
panies Acts.

holder's shares is—

ement certificate in respect of the same shares.

(2) A shareholder exercising the right to replace a lost or damaged certificate—

(a) may at the same time exercise the right with a single certificate or separate certificates;

(b) must return the certificate to the company if it is damaged or defaced; and

(c) must comply with such conditions as to the payment of a reasonable fee as the directors may determine.

Share transfers

26.—(1) Shares may be transferred in any usual form or any other form approved by the directors on behalf of the transferor.

(2) No fee may be charged for the execution of any document relating to or affecting the transfer of shares.

(3) The company may retain the instrument of transfer until the transferee's name is entered in the register of members.

(4) The transferor remains liable for the payment of any sum due in respect of a share, and if they do so, the transferee with the notice of refusal is fraudulent.

(5) The directors may refuse to register the transfer of a share, and if they do so, the transferee with the notice of refusal is fraudulent.

Transmission of shares

27.—(1) If title to a share is transmitted to a transferee, the company may only recognise the transferee as holder of the share.

(2) A transferee who produces a certificate for the shares may properly require the directors to issue a new certificate for the shares.

(a) may, subject to the articles, require the directors to issue a new certificate for the shares or to have them transferred to another person;

(b) subject to the articles, and if they do so, the transferee with the notice of refusal is fraudulent.

(3) But transferees do not become holders of those shares until they agree to a proposed written resolution by reason of the holder's death or otherwise, unless they become the holders of those shares.

Exercise of transferees' rights

28.—(1) Transferees who become entitled to shares must not exercise their rights in respect of those shares until they have become entitled to them.

(2) If the transferee wishes to exercise their rights in respect of the share, the transferee must execute an instrument of transfer of the share.

(3) Any transfer made or executed by the transferee is to be treated as if it were made or executed by the holder of the share, and as if the transferee had not become entitled to the share.

ed with such a replacement certificate.

d with a single certificate or separate certificates;

the company if it is damaged or defaced; and

demnity and the payment of a reasonable fee as the directors may determine.

n instrument of transfer in any usual form or any other form approved by the directors, which is executed by or on behalf of the transferor.

strument of transfer or other document relating to or affecting the transfer of shares.

er which is registered.

until the transferee's name is entered in the register of members.

of a share, and if they do so, the transferee with the notice of refusal is fraudulent.

tee, the company may only recognise the transferee as holder of the share.

entitlement to shares as the transferee produces a certificate for the shares.

e the holder of those shares or to have them transferred to another person;

ne shares to another person, and if they do so, the transferee with the notice of refusal is fraudulent.

r vote at a general meeting, or exercise their rights in respect of those shares to which they are entitled, unless they become the holders of those shares.

ders of shares to which they are entitled, unless they become the holders of those shares.

ferred to another person, the transferee must execute an instrument of transfer of the share.

e is to be treated as if it were made or executed by the holder of the share, and as if the transferee had not become entitled to the share.

Transmittees bound by prior

29. If a notice is given to a transmittee of shares and a transmittee is entitled to those shares, the transmittee is bound by the notice if it was given to the shareholder before the transmittee was entered in the register of members.

DIVIDENDS AND OTHER DIS

Procedure for declaring divi

30.—(1) The company may declare dividends, and the directors may decide to pay in

(2) A dividend must not be paid unless the directors have made a recommendation as to its amount, and the dividend must not exceed the amount recommended by the directors.

(3) No dividend may be paid unless it is in accordance with the shareholders' respective rights.

(4) Unless the shareholders resolve otherwise, a dividend, or the terms on which a dividend is to be paid, must be paid by reference to each shareholder's rights as at the date of the resolution or decision to declare or pay it.

(5) If the company's shares are divided into different classes, no interim dividend may be paid on shares of any class unless, at the time of payment, any preferen

(6) The directors may pay an interim dividend if it appears to them that the profit

(7) If the directors act in good faith, they incur no liability to the holders of shares conferring preferred rights if they suffer by the lawful payment of an interim dividend on share

Payment of dividends and o

31.—(1) Where a dividend is payable in respect of a share, it must be paid by the following means—

(a) transfer to a bank or building society, either in writing or as the directors may otherwise decide;

(b) sending a cheque made payable to the distribution recipient at the distribution recipient's address (if the distribution recipient is a holder of shares, as specified by the distribution recipient, or as the directors may otherwise decide);

(c) sending a cheque made payable to the distribution recipient at such address as the distribution recipient may otherwise decide; or

(d) any other means of payment, either in writing or by such other means as the directors may decide.

(2) In the articles, "the distribution recipient" means, in respect of a share in

(a) the holder of the share; or

of shares and a transmittee is entitled to those shares, the transmittee is bound by the notice if it was given to the shareholder before the transmittee was entered in the register of members.

the company may declare dividends, and the directors may decide to pay in

the directors have made a recommendation as to its amount, and the dividend must not exceed the amount recommended by the directors.

ss it is in accordance with the shareholders' respective rights.

or directors' decision to pay a dividend, or the terms on which a dividend is to be paid, must be paid by reference to each shareholder's rights as at the date of the resolution or decision to declare or pay it.

different classes, no interim dividend may be paid on shares of any class unless, at the time of payment, any preferen

d payable at a fixed rate if it appears to them that the profit

r any liability to the holders of shares conferring preferred rights if they suffer by the lawful payment of an interim dividend on share

s a distribution is payable in respect of a share, it must be paid by the following means—

ed by the distribution recipient at the distribution recipient's address (if the distribution recipient is a holder of shares, as specified by the distribution recipient, or as the directors may otherwise decide);

recipient by post to the distribution recipient's address (if the distribution recipient is a holder of shares, as specified by the distribution recipient, or as the directors may otherwise decide);

post to such person at such address as the distribution recipient may otherwise decide; or

with the distribution recipient at such address as the directors may decide.

ns, in respect of a share in

(b) if the share has two or more holders, one of them is named first in the register of members; or

(c) if the holder is no longer entitled to the share by operation of law, or

No interest on distributions

32. The company may not pay interest on a dividend or other sum payable in respect of a share unless otherwise provided in the articles.

(a) the terms on which the share was issued;

(b) the provisions of another agreement between the holder of that share and the company.

Unclaimed distributions

33.—(1) All dividends or other sums payable in respect of shares which are not claimed after having been payable,

(b) unclaimed after having been payable, may be invested or otherwise employed by the company until claimed.

(2) The payment of any such sum into a separate account does not make the company a trustee of that sum.

(3) If—

(a) twelve years have passed since the sum became due for payment, and

(b) the distribution recipient has died, the distribution recipient is no longer entitled to the sum and it ceases to remain owing by the company.

Non-cash distributions

34.—(1) Subject to the terms of any agreement between the company and the distribution recipient, by ordinary resolution on the recommendation of the directors, the company may, in respect of a share by transferring to the distribution recipient non-cash assets of equivalent value (including, without limitation, shares or other securities in any company).

(2) For the purposes of paragraph (1), the directors may make whatever arrangements they think fit, including—

(a) fixing the value of any assets to be distributed;

(b) paying cash to any distribution recipient to adjust the rights of recipients; and

(c) vesting any assets in trustees for the benefit of the distribution recipients.

Waiver of distributions

35. Distribution recipients may waive their right to a dividend or other distribution payable in respect of a share, but if—

(a) the share has more than one holder, the waiver must be signed by all the holders of the share;

one of them is named first in the

reason of death or bankruptcy, or

dividend or other sum payable in

holder of that share and the

payable,

directors for the benefit of the

into a separate account does

dividend or other sum

dividend or other sum and it

in question, the company may, on the recommendation of the directors, decide to pay all or part of a share by transferring to the distribution recipient non-cash assets of equivalent value (including, without limitation, shares or other securities in any company).

tion, the directors may make whatever arrangements they think fit, including any difficulty arises regarding

s of that value in order to

ment to a dividend or other distribution payable in respect of a share, but if—

(a) the share has more than one holder, the waiver must be signed by all the holders of the share;

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been distributed to them.

profits available for distribution
company which are then allotted
may direct.

with shares or debentures
including the issuing of
and

On the company on behalf of all
of the allotment of shares

(b) make such arrangements as may be required for becoming distributable in fractional shares or fractional certificates or the manner

(c) authorise any person to enter into contracts with the persons entitled which is binding on them in respect of the shares and debentures to them under the contract.

DECISION-MAKING BY SH

ORGANISATION OF GENERA

ak at a general meeting when
attending the meeting, during
erson has on the business of

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(2) A person is able to exercise the right to vote at a general meeting when—
(a) that person is able to vote, and
(b) that person's vote can be taken into account in the resolutions put to the vote at the meeting, and

(b) that person's vote can be taken into account in the resolutions put to the vote at the meeting, and

(3) The directors may make such arrangements as they consider appropriate to enable those attending a general meeting to exercise their rights to speak or vote at the meeting.

(4) In determining attendance at a general meeting, it is immaterial whether any two or more members attending the meeting do so as each other.

(5) Two or more persons who are entitled to exercise the rights to speak and vote at a general meeting may place as each other attend a general meeting if their circumstances are such that they have (or were to have) the right to speak and vote at the meeting (or would be) able to exercise them.

Quorum for general meeting

38. No business other than the business of the company may be transacted at a general meeting unless a quorum is present.

Chairing general meetings

39.—(1) If the directors have not appointed a chairman of the meeting, the chairman shall chair the meeting.

(2) If the directors have not appointed a chairman of the meeting, or if the chairman is unwilling to chair the meeting, or is not present at the time at which a meeting was due to start—

- (a) the directors present, or
- (b) (if no directors are present) the persons present,

must appoint a director or shareholder to chair the meeting.

(3) The person chairing a meeting shall be known as "the chairman of the meeting".

Attendance and speaking by shareholders

40.—(1) Directors may attend and speak at general meetings, whether or not they are shareholders.

(2) The chairman of the meeting may invite any person who is not—

- (a) shareholders of the company, or
- (b) otherwise entitled to exercise the right to vote at general meetings,

to attend and speak at a general meeting.

Adjournment

41.—(1) If the persons attending a general meeting at which the meeting was due to start do not constitute a quorum, or if during a meeting a quorum ceases to be present, the meeting must adjourn it.

general meeting when—

resolutions put to the vote at

determining whether or not such resolutions are passed at the meeting of all the other persons

as they consider appropriate to enable those attending a general meeting to exercise their rights to speak or vote at the meeting.

it is immaterial whether any two or more members attending the meeting do so as each other.

place as each other attend a general meeting if they have (or were to have) the right to speak and vote at the meeting (or would be) able to exercise them.

chairman of the meeting is to chair the meeting, or if the chairman is unwilling to chair the meeting, or is not present at the time at which a meeting was due to start—

an, the chairman shall chair the meeting.

or if the chairman is unwilling to chair the meeting, or is not present at the time at which a meeting was due to start—

meeting, and the appointment of the person to chair the meeting.

with this article is referred to as "the chairman of the meeting".

Shareholders

meetings, whether or not they are shareholders.

persons who are not—

holders in relation to general meetings,

within half an hour of the time at which the meeting was due to start do not constitute a quorum, or if during a meeting a quorum ceases to be present, the meeting must adjourn it.

(2) The chairman of the meeting must ensure that a quorum is present if—

(a) the meeting consents to an adjournment, or

(b) it appears to the chairman that an adjournment is necessary to protect the safety of any person or ensure that the business of the meeting is conducted in an orderly manner.

(3) The chairman of the meeting must ensure that a quorum is present if directed to do so by the meeting.

(4) When adjourning a general meeting, the chairman must—

(a) either specify the time and place to which the meeting is to continue at a time and place to which it may be adjourned, and

(b) have regard to any directions which have been given by the meeting in relation to any adjournment which is to take place.

(5) If the continuation of an adjourned meeting is to take place more than 14 days after it was adjourned, the chairman must give at least 7 clear days' notice of it (that is, excluding the day of the adjournment and the day on which the notice is given)—

(a) to the same persons to whom notice of the meeting was required to be given, and

(b) containing the same information as the notice of the meeting.

(6) No business may be transacted at an adjourned general meeting which could not properly have been transacted at the meeting if the adjournment had not taken place.

VOTING AT GENERAL MEETINGS

Voting: general

42. A resolution put to the vote at a general meeting must be decided on a show of hands unless a poll is duly demanded.

Errors and disputes

43.—(1) No objection may be raised to the result of a vote taken at a general meeting except at the meeting at which the vote is objected to is tendered, and even then only if the objection is made at that meeting.

(2) Any such objection must be decided by the chairman of the meeting, whose decision is final.

Poll votes

44.—(1) A poll on a resolution may be demanded—

(a) in advance of the general meeting, or

(b) at a general meeting, either before or after the vote on that resolution or immediately after the result of the vote on that resolution is declared.

(2) A poll may be demanded by—

(a) the chairman of the meeting, or

(b) the directors;

general meeting at which a quorum is present if—

adjournment is necessary to protect the safety of any person or ensure that the business of the meeting is conducted in an orderly manner.

general meeting if directed to do so by the meeting.

of the meeting must—

or state that it is to adjourn at a time and place to which it may be adjourned, and

ce of any adjournment which is to take place.

take place more than 14 days after it was adjourned, the chairman must give at least 7 clear days' notice of it (that is, excluding the day of the adjournment and the day on which the notice is given)—

y's general meetings is

s required to contain.

general meeting which could not properly have been transacted at the meeting if the adjournment had not taken place.

g must be decided on a show of hands unless a poll is duly demanded.

tion of any person voting at a general meeting except at the meeting at which the vote is objected to is tendered, and even then only if the objection is made at that meeting.

airman of the meeting, whose decision is final.

out to the vote, or

on that resolution or immediately after the result of the vote on that resolution is declared.

- (c) two or more persons having
- (d) a person or persons representing
- of all the shareholders having

- (3) A demand for a poll may
- (a) the poll has not yet been taken
- (b) the chairman of the meeting

(4) Polls must be taken in the manner as the chairman of the meeting directs.

Content of proxy notices

45.—(1) Proxies may only be given by a notice in writing (a “proxy notice”) which—

- (a) states the name and address of the person appointing the proxy;
- (b) identifies the person appointed as proxy and the general instructions relating to the proxy;
- (c) is signed by or on behalf of the person appointing the proxy, or is authenticated in such manner as to be valid;
- (d) is delivered to the company in accordance with the articles contained in the notice of the general meeting.

(2) The company may require a proxy notice to be delivered in a particular form, and may specify different forms for different purposes.

(3) Proxy notices may specify that the proxy is to abstain from voting on any resolution.

(4) Unless a proxy notice indicates otherwise, it shall be treated as—

- (a) allowing the person appointed as proxy to exercise discretion as to how to vote on any ancillary or procedural resolutions;
- (b) appointing that person as a proxy for the meeting to which it relates as well as for any adjournment of the general meeting.

Delivery of proxy notices

46.—(1) A person who is entitled to attend and vote (either on a show of hands or on a poll) at a general meeting or any adjournment thereof may revoke his appointment by delivering to the company by or on behalf of the person by whom or on whose behalf the proxy notice was given a notice in writing giving effect to the revocation.

(2) An appointment under a proxy notice may be revoked by delivering to the company a notice in writing giving effect to the revocation.

(3) A notice revoking a proxy notice shall have effect if it is delivered before the start of the meeting or adjournment to which it relates.

(4) If a proxy notice is not executed, it shall be invalid. If a proxy notice is accompanied by written evidence of the person who executed it to execute it on the appointor’s behalf, it shall be valid.

Amendments to resolutions

47.—(1) An ordinary resolution may be amended by ordinary resolution at a general meeting may be

resolution; or

tenth of the total voting rights of the shareholders entitled to vote on the resolution.

val.

manner as the chairman of the meeting directs.

a notice in writing (a “proxy notice”) which—

pointing the proxy;

er’s proxy and the general instructions relating to the proxy;

ing the proxy, or is authenticated in such manner as to be valid; and

articles and any instructions contained in the notice of the general meeting to which they relate.

delivered in a particular form, and may specify different forms for different purposes.

nted under them is to vote (or abstain) on any resolution.

be treated as—

cretion as to how to vote on any ancillary or procedural resolutions; and

adjournment of the general meeting.

or vote (either on a show of hands or on a poll) at a general meeting or any adjournment thereof may revoke his appointment by delivering to the company by or on behalf of the person by whom or on whose behalf the proxy notice was given a notice in writing giving effect to the revocation.

revoked by delivering to the company a notice in writing giving effect to the revocation.

s effect if it is delivered before the start of the meeting or adjournment to which it relates.

ppointing the proxy, it must be accompanied by written evidence of the person who executed it to execute it on the appointor’s behalf.

t a general meeting may be amended by ordinary resolution

(a) notice of the proposed amendment is given to every person entitled to vote at the general meeting (whether or not the meeting is to be held at a particular time and place) not less than 48 hours before the meeting is to be held (or such longer period as the meeting may determine), and

(b) the proposed amendment does not materially alter the substance of the resolution.

(2) A special resolution to amend a resolution passed by ordinary resolution, if—

(a) the chairman of the meeting certifies that the resolution to which the amendment is to be made is a special resolution, and

(b) the amendment does not go to the substance of the resolution or other non-substantive error.

(3) If the chairman of the meeting certifies that an amendment to a resolution is a special resolution, the vote on that resolution.

PART 5

ADMINISTRATIVE ARRANGEMENTS

Means of communication to members

48.—(1) Subject to the articles of association, any notice or document under the articles may be sent by any means by which the Companies Act 2006 provides for documents to be sent or supplied by any provision of that Act to be sent or supplied.

(2) Subject to the articles, any notice or document may be sent or supplied by the means by which the Companies Act 2006 provides for documents to be sent or supplied by any provision of that Act to be sent or supplied.

(3) A director may agree with a shareholder in a particular way to be sent or supplied by the means by which the Companies Act 2006 provides for documents to be sent or supplied by any provision of that Act to be sent or supplied.

Company seals

49.—(1) Any common seal must be used in accordance with the authority of the directors.

(2) The directors may decide what form any common seal is to be used.

(3) Unless otherwise decided by the directors, a document to which a common seal is affixed to a document must also be signed by at least one authorised person in the presence of the directors.

(4) For the purposes of this section, a document is—

(a) any director of the company,

(b) the company secretary (if any),

(c) any person authorised by the directors in writing to sign documents on behalf of the company.

No right to inspect accounts

company in writing by a person entitled to vote at the general meeting not less than 48 hours before the meeting is to be held (or such longer period as the chairman of the meeting may determine), and

the opinion of the chairman of the meeting may be amended by a special resolution.

ent at the general meeting at which the resolution is to be made.

ary to correct a grammatical error.

faith, wrongly decides that an amendment to a resolution is a special resolution, the vote on that resolution.

an's error does not invalidate the vote on that resolution.

applied by or to the company in which the Companies Act 2006 provides for documents to be sent or supplied by any provision of that Act to be sent or supplied.

to be sent or supplied to a director in connection with the business of the company may also be sent or supplied by the means by which the Companies Act 2006 provides for documents to be sent or supplied.

ces or documents sent to that shareholder in a particular way to be sent or supplied by the means by which the Companies Act 2006 provides for documents to be sent or supplied.

authority of the directors.

what form any common seal is to be used.

company has a common seal, a document to which a common seal is affixed to a document must also be signed by at least one authorised person in the presence of the directors.

son is—

se of signing documents to

50. Except as provided by resolution of the company, no person shall be entitled to inspect any of the company's accounting or other records or

the directors or an ordinary inspect any of the company's of being a shareholder.

Provision for employees on

51. The directors may do for the benefit of persons employed or formerly employed by of its subsidiaries (other than a director or former director of connection with the cessation or transfer to any person of the v undertaking of the company or that subsidiary.

for the benefit of persons of its subsidiaries (other than connection with the cessation or undertaking of the company or that

DIRECTORS' INDEMNITY AND

Indemnity

52.—(1) Subject to paragraph associated company may be in

ector of the company or an npany's assets against—

(a) any liability incurred by that breach of duty or breach of trust company,

with any negligence, default, any or an associated

(b) any liability incurred by that company or an associated company pension scheme (as defined in

with the activities of the trustee of an occupational companies Act 2006),

(c) any other liability incurred by associated company.

er of the company or an

(2) This article does not a rendered void by any provision law.

which would be prohibited or s or by any other provision of

(3) In this article—

(a) companies are associated subsidiaries of the same body

ne other or both are

(b) a "relevant director" means associated company.

irector of the company or an

Insurance

53.—(1) The directors may expense of the company, for relevant loss.

and maintain insurance, at the ant director in respect of any

(2) In this article—

(a) a "relevant director" means associated company,

irector of the company or an

(b) a "relevant loss" means any a relevant director in connection company, any associated company of the company or associated

as been or may be incurred by es or powers in relation to the d or employees' share scheme

(c) companies are associated subsidiaries of the same body

ne other or both are