

THIS AGREEMENT is made the

BETWEEN:

- (1) <<Name of Developer>> [a number <<Company Regises <<insert Address>> ("the D
- (2) <<Name of Client>> [a constant of client>> [a c

WHEREAS:

- (1) The Developer carries or related services.
- (2) The Client wishes to el development and related s Agreement.

IT IS AGREED as follows:

1. Definitions and Interpreta

1.1 In this Agreement expressions have the

"Acceptance Retests"

"Acceptance Tests"

"Business Day"

"Client Site Materials"

"Commencement Date" "Confidential Informatio



<Country of Registration>> under e registered office is at] **OR** [of]

Country of Registration>> under e registered office is at] OR [of]

te design and development and

to provide website design and rms and conditions set out in this

therwise requires, the following

o be carried out in the event of Clause 6 and Schedule 2;

e carried out on the Website [and tin Clause 6 and Schedule 2;

her than Saturday or Sunday) on s are open for their full range of <insert location>>;

content provided by the Client to corporation into the Website [and

of Agreement>>;

either Party, information which is rty by the other Party pursuant to this Agreement (whether orally or r medium, and whether or not the ssly stated to be confidential or



e legislation in force from time to d Kingdom applicable to data y including, but not limited to, the ed EU law version of the General gulation ((EU) 2016/679), as it of England and Wales, Scotland, d by virtue of section 3 of the (ithdrawal) Act 2018); the Data 018 (and regulations made the Privacy and Electronic ulations 2003 as amended:

meaning defined in Article 4 of the

efects compiled by the Developer Clause 6.3;

the Website [or the Toolkit] that art of the Acceptance Tests;

ontent provided or created by the pration into the Website and/or the

hts to inventions, copyright and ding moral rights), trade marks, main names, rights in get-up and I and the right to sue for passing ns, rights in computer software, ghts to use and protect the onfidential information (including secrets) and all other intellectual ether registered or unregistered, plications and rights to apply for ewals or extensions of, and rights m, such rights and all similar or forms or protection which either t now or in the future in any part of

the Website [or the Toolkit] that part of the Acceptance Tests that an act or omission of the Client, ty associated with the Client for has no responsibility;

b be paid by the Client to the eveloper's Services, as agreed by it in Schedule 3;

anager appointed by either Party 1;

"Project Milestone"

"Project Specification"

"Retest Period"

"Services"

"Testing Period"

"Toolkit"

"Website"

- 1.2 Unless the context
 - 1.2.1 "writing", an communicat similar mear
 - 1.2.2 a statute or provision as include all su
 - 1.2.3 "this Agreen Schedules a
 - 1.2.4 a Schedule
 - 1.2.5 a Clause or (other than and
 - 1.2.6 a "Party" or t
- 1.3 The headings used no effect upon the it
- 1.4 Words imparting the
- 1.5 References to any g
- 1.6 References to perso

2. Project Specification and

2.1 The Parties have p

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ple phases that the design and Website and the Toolkit shall be ut in the Project Specification;

etting out in detail the work which the Developer to perform, attached

hin which the Acceptance Retests as specified in sub-Clause 6.7;

and development services to be veloper to the Client pursuant to

ithin which the Acceptance Tests as specified in sub-Clause 6.1;

delines, rules, templates, pages, umentation required by the Client ng use and maintenance of the be developed and supplied by the o this Agreement; and

at <<insert URL>>] to be designed the Developer pursuant to this

reference in this Agreement to:

ion, includes a reference to any nic or facsimile transmission or

is a reference to that statute or d at the relevant time and shall de from time to time;

this Agreement and each of the need at the relevant time;

ement;

e to a Clause of this Agreement agraph of the relevant Schedule;

parties to this Agreement.

r convenience only and shall have ement.

clude the plural and vice versa.

ther gender.

tions.

n the Project Specification for the

Website and the To

- 2.2 The Developer sha development, and o of the Toolkit in ac with the Project Mile
- 2.3 Either Party may re Any proposed amer
- 2.4 Within <<insert per under sub-Clause 2 terms upon which s effect on the Projec
- 2.5 Within <<insert per under sub-Clause acceptance of the Specification or sh same further.
- 2.6 The Client Site Ma the Project Specific Clause 3.1, as appli
- 2.7 The Developer sha page of the Websit e.g. "Designed and

3. Client's Responsibilities

- 3.1 The Client shall pro with any and all in that the Developer under this Agreeme
- 3.2 The Client shall be content, accuracy, Developer against result of any clain Materials contain (including, but not offensive, defamate Intellectual Property
- 3.3 The Client hereby obligations under the development of the with the Project Sp cooperation and the

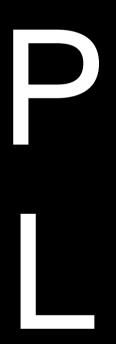
4. Project Management and

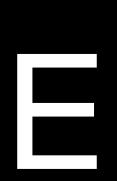
- 4.1 Each Party shall a liaising with the oth Manager shall have matters, and the au
- 4.2 The Developer sha

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ıle 1.

which shall include the design, and the development and delivery t Specification and in accordance

ments to the Project Specification. writing.

receipt of a request or proposal notify the Client in writing of the be accommodated, including the pecification.

receipt of the Developer's notice fy the Developer in writing of its o the Project Fees and Project ith the Developer to discuss the

by the Client in accordance with by the Developer as under sub-

omotional statement on the home ert period>>]: "<<insert statement Developer]>>".

's request, provide the Developer ntation, and Client Site Materials order to perform its obligations

Client Site Materials and for the bereof and shall indemnify the sses, and expenses arising as a he grounds that the Client Site unlawful or otherwise offensive hat is obscene, [pornographic], violence, or that breaches the).

Developer's ability to perform its but not limited to, the design and lopment of Toolkit in accordance nt on the Client's full and timely provide the same.

per who shall be responsible for der this Agreement. Each Project ge and experience of all relevant y by whom they are appointed.

al>> reports detailing the progress

of the design and of such reports shall attention.

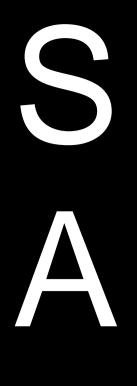
5. [Third-Party Software

- 5.1 The Third-Party S incorporated into t applicable software
- 5.2 The licence fee[s] p Project Fees payab

6. Development, Testing, ar

- 6.1 Upon completion c Toolkit by the Dev Project Milestone < a <<insert duration: out the Acceptance Schedule 2.
- 6.2 In the event that the the Developer at the
- 6.3 Upon receipt by th6.2, the Developerto compile the ClieDeveloper shall pro
- 6.4 Upon receipt by the mutually acceptable and a suitable timet
- 6.5 In the event that a omission of the Cli whom the Develope not be considered a Non-Developer Def deemed to have p Clause 6.9 shall ap
- 6.6 Defects shall be rer The Client may re Defects, however th full for such remea require full payment
- 6.7 Where applicable, necessary work to r Client shall have a which it shall carry Toolkit] (or the affect 2.
- 6.8 In the event that the the following optior other rights and rem













site and the Toolkit. In particular, t matters requiring the Client's

nedule 4 shall be supplied and Toolkit in accordance with the

y Software shall form a part of the eset out in Schedule 3.]

opment of the Website and the ith the Project Specification and Vilestone>>, the Client shall have Period during which it shall carry [and the Toolkit] as specified in

not passed, the Client shall inform of all Defects in writing.

t's information under sub-Clause <insert duration>> Business Days into a Defect Report which the g by the end of that period.

ort, the Parties shall agree upon a fects and to agree upon solutions ch solutions.

o have been caused by an act or rty associated with the Client for uch a Non-Developer Defect shall s of the Acceptance Tests. If only ebsite [and/or the Toolkit] shall be Tests and the provisions of sub-

at no additional cost to the Client. per remedy any Non-Developer re the right to charge the Client in rent rates for such work and to

y the Developer of any and all during the Acceptance Tests, the siness Day Retest Period during tests on the Website [and/or the propriate) as specified in Schedule

e not passed, the Client shall have without prejudice to the Client's

- 6.8.1 to require th upon a suit remedial wo [and/or the require the proceed und
- 6.8.2 to accept the to a reasona which shall <<insert per Retests. If the time limit, the Toolkit in acc
- 6.8.3 to reject the comply with Agreement a refund to the Developer u period>> Bu
- 6.9 The Website and th Acceptance Tests passed and no De Defects accepted I completion of the means of a Final Developer without u
- 6.10 Notwithstanding the deemed to have ac Tests and (where a
 - 6.10.1 the Client us course of bu the Accepta or
 - 6.10.2 the Accepta delayed for a the Client w and to exten
- 6.11 Within <<insert peri under sub-Clause 6 the Toolkit to the Cl

7. Fees and Payment

- 7.1 The Client shall accordance with S Developer's invoice
- 7.2 Any and all sums [inclusive] of VAT.
- 7.3 If the Client fails to date for payment, t

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he remaining Defects and to agree Idline for the completion of that Deptance Retests. If the Website Ince Retests again, the Client may In this sub-Clause 6.8.1 or it may 6.8.3; or

in their then-current state, subject ect Fees payable to the Developer een the Parties in writing within the completion of the Acceptance upon such a reduction within the ed to reject the Website and the e 6.8.3; or

kit in their entirety for failure to tion and this Agreement. This ediately, and the Developer shall a already paid by the Client to the mmediately] **OR** [within <<insert

d to have been accepted when all Acceptance Retests have been Non-Developer Defects and any Clause 6.8.2). Upon successful Client shall confirm the same by orm which it shall return to the

this Clause 6, the Client shall be the Toolkit before the Acceptance tests have been passed if:

Toolkit] or any part thereof in the sting purposes in accordance with Retests specified in Schedule 2;

ance Retests are unreasonably insert period>> Business Days by ritten agreement to such a delay eriod or Retest Period.

he completed Website and Toolkit leliver the completed Website and d>>.

the Project Fees, calculated in sert period>> of receipt of the

reement shall be [exclusive] OR

to the Developer on or by the due the Developer's other rights and

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remedies (including pay interest on the payment of that ove

 7.4 Interest under sub percentage>>% per to time, and at <<ir base rate is below 0

8. Intellectual Property

- 8.1 The Client warrants supplied by them to permissions and ri licensors, as approp all Intellectual Prope
- 8.2 The Developer way Materials supplied where applicable, a
- 8.3 The Developer sh subsisting in the We by the Client. Upon shall assign the ov Parties shall exect assignment.
- 8.4 The Developer sha expenses arising ou the infringement of the Website or the the Client:
 - 8.4.1 promptly not
 - 8.4.2 makes no a written cons
 - 8.4.3 provides the Developer m
 - 8.4.4 gives the D proceedings
- 8.5 The Client shall in expenses arising ou the infringement of the Client Site Mate
 - 8.5.1 promptly not
 - 8.5.2 makes no a consent;
 - 8.5.3 provides the may reasona
 - 8.5.4 gives the 0 proceedings
- 8.6 The indemnities set

under Clause 14), the Client shall e due date for payment until the e or after judgment.

ue daily at the rate of <<insert of England's base rate from time r annum for any period when that

nt to use all Client Site Materials t, where applicable, all necessary ed. The Client (or the applicable ship of all Client Site Materials and rein at all times.

e right to use all Developer Site Website and the Toolkit and that, and rights have been obtained.

all Intellectual Property Rights til the Project Fees are paid in full er of all sums due, the Developer the Client immediately, and the cessary to give effect to that

against all damages, losses, and edings brought by a third party for ual Property Rights by any part of ed by the Developer provided that

ting of the claim or proceedings;

its without the Developer's prior

prmation and assistance that the

to defend or settle the claim or

against all damages, losses, and edings brought by a third party for ual Property Rights by any part of eveloper:

of the claim or proceedings;

s without the Client's prior written

on and assistance that the Client

defend or settle the claim or

all not apply to the extent that the

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claims or proceed compliance with an Party.

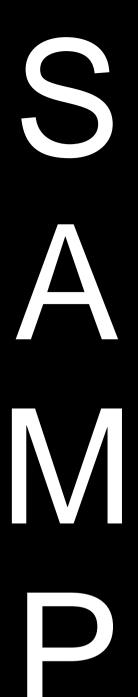
8.7 The Developer sh Materials assigned Website or the Too Website [and/or the any website or othe

9. Warranties

- 9.1 Each Party hereby to enter into, and pe
- 9.2 The Developer sh reasonable care a recognised practice development indust
- 9.3 The Developer wa errors, viruses, and the Project Specific acceptance takes p not perform in acco ensure that the V Specification withou
- 9.4 The warranty provid non-conformity with to the Website or to direct involvement of

10. Liability

- 10.1 The Developer sha hardware, damage profits, revenues, a any indirect or cons
- 10.2 The Client shall not profits, revenues, a any indirect or cons
- 10.3 Nothing in this Agr 10.5 [or Clause 12 the cap on each Pa
- 10.4 Subject to sub-Clau any claims based connection with t negligence), or othe
- 10.5 Nothing in this Agre or personal injury c terms implied by Se the Supply of Go misconduct of that



out of the indemnifying Party's ials provided by the indemnified

Site Materials, any Developer Agreement, [or] any part of the e the overall look and feel of the stantially similar] in the creation of any third party.

it has the full power and authority er, this Agreement.

ons under this Agreement with with generally established and alling in the website design and

and the Toolkit shall be free of t it will perform in accordance with nsert period>> from the date that e Website and/or the Toolkit does Specification, the Developer shall olkit complies with the Project additional cost to the Client.

all not apply to the extent that any a arises out of modifications made ent or any third-party without the

ent for any damage to software or for any loss of profit, anticipated will, or business opportunity, or for

er for any loss of profit, anticipated will, or business opportunity, or for

Party's liability under sub-Clause id thereunder shall count towards ause 10.4.

al liability to the other in respect of alendar year arising out of or in er in contract, tort (including <<insert sum>>.

Ide either Party's liability for death gligence; fraud; any breach of the boods Act 1979 or by Section 2 of 1982; the deliberate or wilful ents, or sub-contractors; or for any

other form of liability

11. Data Protection

- 11.1 All personal data th shall be collected, the Data Protection Party of any obliga any obligations set
- 11.2 Complete details of of personal data ind data is used, the P data subjects' righ available in the Pa [available from <<in</p>

12. [Data Processing

12.1 [All personal data t under this Agreeme Data Processing Ag

OR

- 12.1 [The Parties hereby protection requirem
 12 shall not reliev
 Protection Legislat
 obligations.
- 12.2 For the purposes of Client is the data co
- 12.3 The type(s) of pers the scope, nature processing are set of
- 12.4 The Client shall ens required to enable t purposes described
- 12.5 The Developer sha relation to its perfore
 - 12.5.1 process the unless the I data by law processing u
 - 12.5.2 ensure that measures (a unauthorised destruction. harm resulti of the art in Measures to









or excluded by law.

n connection with this Agreement accordance with the provisions of his Agreement shall relieve either Protection Legislation or replace Legislation.

processing, storage, and retention , the purposes for which personal ing such personal data, details of sharing (where applicable) are rt name of notices or policies>> ached in Schedules 5 and 6].

Developer on behalf of the Client accordance with the terms of the the Parties on <<insert date>>.]

th comply with all applicable data Protection Legislation. This Clause obligations set out in the Data nove or replace any of those

islation and for this Clause 12, the error is the data processor.

OR [categories] of data subject, cessing, and the duration of the

Il necessary consents and notices onal data to the Developer for the

personal data processed by it in ations under this Agreement:

e written instructions of the Client equired to process such personal romptly notify the Client of such ing so by law;

ble technical and organisational) to protect the personal data from hg, accidental loss, damage or be proportionate to the potential king into account the current state of implementing those measures. Chedule 7;

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- 12.5.3 ensure that data (wheth obliged to ke
- 12.5.4 not transfer written cons satisfied:
- a) the Client ar for the trans
- b) affected dat remedies;
- c) the Develop Legislation, personal dat
- the Develor advance by data.
- 12.5.5 assist the C requests fro Data Prote notifications, authorities c Commission
- 12.5.6 notify the Cl data breach;
- 12.5.7 on the Clier return all pe termination personal dat
- 12.5.8 maintain cor technical ar demonstrate the Client ar
- 12.6 [The Developer sha processing of perso

OR

- 12.6 [The Developer sha processing of pers consent of the Clie processor, the Deve
 - 12.6.1 enter into a impose upor upon the De Developer a
 - 12.6.2 ensure that that agreem
- 12.7 [In the event that t the processing of pr and the Developer

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yees with access to the personal es or otherwise) are contractually nfidential;

side of the UK without the prior hly if the following conditions are

nave provided suitable safeguards

eable rights and effective legal

pations under the Data Protection evel of protection to any and all

easonable instructions given in to the processing of the processing of the personal

st, in responding to any and all ensuring its compliance with the respect to security, breach nd consultations with supervisory put not limited to, the Information

on becoming aware of a personal

elete (or otherwise dispose of) or all copies thereof to the Client on it is required to retain any of the

rds of all processing activities and ures implemented necessary to ause 12 and to allow for audits by d by the Client.

f its obligations with respect to the ement.]

f its obligations with respect to the reement without the prior written Developer appoints such a sub-

h the sub-processor, which shall same obligations as are imposed 2 and which shall permit both the hose obligations; and

lies fully with its obligations under on Legislation.]

icts its obligations with respect to lause 12.6, as between the Client main fully liable for all acts and

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omissions of the su

12.8 Either Party may, a this Clause 12, rep similar terms that for shall apply and repl

13. **Confidentiality**

- 13.1 Each Party underta authorised in writing this Agreement an expiry:
 - 13.1.1 keep confide
 - 13.1.2 not disclose
 - 13.1.3 not use any contemplate
 - 13.1.4 not make ar any Confide
 - 13.1.5 ensure that contractors of be a breach
- 13.2 Either Party may:
 - 13.2.1 disclose any
 - a) any sub-con
 - b) any governn
 - c) any employe persons, par

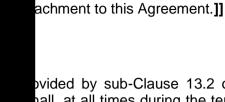
to such exte this Agreer developmen required by party or b confidential under sub-0 body) obtair undertaking nearly as p Confidential for which the

- 13.2.2 use any Cor any other p Agreement, through no f Party must r is not public
- 13.3 The provisions of t their terms [indefir termination or expi









vided by sub-Clause 13.2 or as all, at all times during the term of > years] after its termination or

ast <<insert period>> notice, alter

cable data processing clauses or

certification scheme. Such terms

rmation;

tion to any other party;

n for any purpose other than as rms of this Agreement;

y way, or part with possession of

officers, employees, agents, subwhich, if done by that Party, would Clauses 13.1.1 to 13.1.4 above.

to:

Party;

r regulatory body; or

or of any of the aforementioned

for the purposes contemplated by ot limited to, the design and development of the Toolkit), or as Party shall first inform the person, the Confidential Information is disclosure is to any such body employee or officer of any such her Party a written confidentiality n. Such undertaking should be as of this Clause 13, to keep the and to use it only for the purposes

any other purpose, or disclose it to hly that it is at the date of this date becomes, public knowledge king such use or disclosure, that the Confidential Information which

tinue in force in accordance with of <<insert period>> after the otwithstanding the termination of

this Agreement for a

14. Term and Termination

- 14.1 This Agreement sha the provisions of th and the Toolkit and Client under this Ag
- 14.2 Without prejudice to either Party may te notice to the other F
 - 14.2.1 any sum ov provisions o Business Da
 - 14.2.2 the other P provisions o fails to reme given writter to be remedi
 - 14.2.3 an encumbr company, a that other Pa
 - 14.2.4 the other Pa being a con the meaning
 - 14.2.5 the other Pa made agains the purposes
 - 14.2.6 anything an jurisdiction c
 - 14.2.7 that other Pa
 - 14.2.8 control of the persons not Agreement. "connected Sections 112
- 14.3 The termination or rights, remedies, ob of the Parties under
- 14.4 On the termination
 - 14.4.1 all licences Agreement s
 - 14.4.2 the Develop copies of the without undu
 - 14.4.3 any provision survives the force and eff









nmencement Date and, subject to on the acceptance of the Website veloper of all sums due from the

edies which may be available to it, with immediate effect by written

ne other Party under any of the ot paid within <<insert period>> yment;

r material breach of any of the the breach is capable of remedy, riod>> Business Days after being lars of the breach and requiring it

, or where the other Party is a f any of the property or assets of

arrangement with its creditors or, to an administration order (within 86);

or firm, has a bankruptcy order , goes into liquidation (except for ion or re-construction);

foregoing under the law of any her Party;

to cease, to carry on business; or

red by any person or connected other Party on the date of this this Clause 14, "control" and e meanings ascribed thereto by of the Corporation Tax Act 2010.

shall be without prejudice to any ich have already accrued to either

nt:

loper by the Client under this ly;

t Site Materials and any and all in its possession to the Client

hat either expressly or impliedly is Agreement shall remain in full

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15. Force Majeure

- 15.1 Neither Party shal obligations where s the reasonable cont
- 15.2 In the event that obligations hereund entitled to a reason [amounting to a per has been delayed].
- 15.3 In the event that obligations hereund <<insert period>>, Agreement by writte
- 15.4 [In the event of ter upon a fair and re Toolkit completed u account any prior performance of this

16. **Audit**

- 16.1 The Client shall ha Agreement [(includi data processing p Business Days' wri may, at the Client's audit of the Develop
- 16.2 The Client shall info by it under this Cla are appointed, sh obligations of confic

17. No Waiver

No failure or delay by eithe shall be deemed to be a wa of any provision of this Agr breach of the same or any

18. Further Assurance

Each Party shall execute may be necessary to carry

19. Costs

Subject to any provisions own costs of and incident into effect of this Agreemer

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ure or delay in performing their Its from any cause that is beyond

Agreement cannot perform their ajeure, the affected Party shall be e for performing those obligations od during which their performance

Agreement cannot perform their najeure for a continuous period of at its discretion terminate this at period.

use 15.3, the Parties shall agree all work on the Website and the ion. Such payment shall take into s entered into in reliance on the

Developer's compliance with this e Developer's compliance with the 2)] on giving <<insert period>> oper. Audits under this Clause 16 uments or it may include an onsite

identity of any auditors appointed t that external third-party auditors auditors are subject to suitable

of its rights under this Agreement waiver by either Party of a breach to be a waiver of any subsequent

deeds, documents and things as eement into full force and effect.

ty to this Agreement shall pay its eparation, execution and carrying

20. Assignment and Sub-Cor

- 20.1 [Subject to sub-Cla 12.6 and 20.2, thi Parties. Neither Pa floating charge), sul or sub-contract or o the written consent withheld.
- 20.2 [[Subject to sub-Cl entitled to perform member of its grou Any act or omissic purposes of this A Developer.]

21. Relationship of the Partie

Nothing in this Agreement joint venture, agency, or c the contractual relationship

22. Third Party Rights

- 22.1 Unless expressly s confer rights on ar Third Parties) Act 1
- 22.2 Subject to this Clau transferee, success

23. Notices

- 23.1 All notices under th if signed by, or on notice.
- 23.2 Notices shall be dee
 - 23.2.1 when delive registered m
 - 23.2.2 when sent, transmission
 - 23.2.3 on the fifth ordinary mai
 - 23.2.4 on the tent postage pre

In each case notice address, or facsimil



ent] **OR** [Subject to sub-Clauses Agreement] is personal to the age, charge (otherwise than by elegate any of its rights hereunder, f its obligations hereunder without n consent not to be unreasonably

er] **OR** [The Developer] shall be ndertaken by it through any other alified and skilled sub-contractors. Fr or sub-contractor shall, for the to be an act or omission of the

emed to constitute a partnership, p between the Parties other than this Agreement.

of this Agreement is intended to ordingly the Contracts (Rights of Agreement.

all continue and be binding on the Party as required.

writing and be deemed duly given sed officer of the Party giving the

given:

ier or other messenger (including ss hours of the recipient; or

nile or e-mail and a successful s generated; or

g mailing, if mailed by national

ng mailing, if mailed by airmail,

the most recent address, e-mail other Party.

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24. Entire Agreement

- 24.1 [Subject to Claus agreement betweer be modified except representatives of t
- 24.2 Each Party acknow on any represent innocently or neglig

25. Counterparts

This Agreement may be Parties to it on separate co shall be an original, but a same instrument.

26. Severance

In the event that one or unlawful, invalid or otherwis severed from the remaind shall be valid and enforcea

27. Law and Jurisdiction

- 27.1 This Agreement (in therefrom or assoc accordance with, th
- 27.2 Any dispute, contro this Agreement (inc therefrom or associ of England and Wal

SIGNED for and on behalf of the E <<Name and Title of person signir

Authorised Signature

Date: _____

SIGNED for and on behalf of the C <<Name and Title of person signir

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Agreement contains the entire to its subject matter and may not ing signed by the duly authorised

to this Agreement, it does not rely ince or other provision (made y provided in this Agreement.

nber of counterparts and by the when so executed and delivered ther shall constitute one and the

of this Agreement is found to be hose provision(s) shall be deemed The remainder of this Agreement

ual matters and obligations arising governed by, and construed in ales.

im between the Parties relating to al matters and obligations arising within the jurisdiction of the courts

Authorised Signature

Date: _____



Project Specification

<<Insert Project Specification>>

Acceptance Tests

<<Insert details of Acceptance Tes

Acceptance Retests

<<Insert details of Acceptance Re



Project Fees
<<Insert details of Project Fees>>



Third-Party Software

<<Insert details of Third-Party Soft



Developer's Data Protection <<i

<<Attach Notice or Policy>>]



Client's Data Protection <<inser

<<Attach Notice or Policy>>]

\$ >>

1. Data Processing

Scope <

Nature <<Insert description of the nature of

Purpose <

Duration <<Insert details of the duration of t

2. Types of Personal Data <<List the types of personal data t</pre>

3. Categories of Data Subject <<List the categories of data subje

4. Organisational and Technical <<Describe the organisational and 12.5.2>>.]



rried out>>.

arried out>>.

sing is to be carried out>>.

res be implemented as referenced in