

MILESTONE ACCEPTANCE FORM

1. Client Details

<<Name of Client>> a company registered in <<Country of Registration>> under number <<Company Registration Number>> whose registered office is at <<Registered office>> ("the Client")

2. Contractor Details

<<Name of Contractor>> a company registered in <<Country of Registration>> under number <<Company Registration Number>> whose registered office is at <<Registered office>> ("the Contractor")

3. Order Details

Order / Specification Date: << >>

Order / Project Number: << >>

Project Start Date: << >>

Project Completion Date: << >>

This form details the latest version of the deliverable completed by us on your website. Below we have included a link to the deliverable that has been completed [that is attached <<e.g. on CD Rom>>] for you to view and test at <<URL>>].

1. Deliverable Description:

<<Describe Relevant Project>>

Milestone Number	Milestone Description	Client Initial (Acceptance) or Comment (Alteration)
<< >>	<< >>	

2. Acceptance / Rejection of Deliverable

I certify that I have received the deliverable from the Contractor and that said deliverable has been accepted to my satisfaction.

I certify that I have received the deliverable from the Contractor and that said deliverable has been altered in accordance with the requirements of the contract.

SIGNED by

<<Name and Title of person signing>>
for and on behalf of <<Client>>

(Please delete one as appropriate)

the deliverable from the Contractor and that said deliverable has been accepted to my satisfaction.

the deliverable from the Contractor and that said deliverable has been altered in accordance with the requirements of the contract to my satisfaction and must be