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Disability Access Audit - Internal Doors
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Name of Premises:		Document Downloaded:	
Address:		Inspector Name:	
Description:			

DAA Ref.	Issue	Technical Tips	Findings and Observations	Action Required	Action Completed	Completion Date
7.1	Is the door necessary for safety or functional use	Check the requirements of the fire certificate				
7.2	Are internal doors distinguishable from surrounding doors	Avoid glass panel doors				
7.3	Can people see either side of the door when seating and standing	Observation panels required between 500mm and 1000mm from ground floor level				
7.4	Is there a clear opening for wheel chair users	Existing doors should be 775mm min wide. New doors should be 800mm min				
7.5	Is there adequate space alongside the leading edge for a wheelchair user or someone with limited mobility to reach door control while remaining clear of its swing.	There should be a minimum clear distance between door and the leading edge				
7.6	Are door fittings at the right height for seated and standing users, of a contrasting colour and easy to grip	Ideal height should be 900mm above ground level. Push/pull handles are ideal diameter				
7.7	Are doors light enough to open and close with the minimum operating pressure	Force to open a door should not exceed 10 newtons at the edge. Consider use of opening devices for heavy doors				

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Duty Holder Name:	
Signature:	
Date:	


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# SAMPLE