

[Print on

insert Address]

<<Contact Name>>
<<Applicant Trading/Company Na
<<Address>>
<<Address>>
<<Post Code>>

<<Date>>

Dear <<Name of Contact>>,

Re. Credit Account

Thank you for your recent applicat
bank and trade references>>.

unt with us. We have now received <<the

Unfortunately we do not feel we ca
information received, but as we ar
assess the situation in, say, six mo
payment on delivery basis.

the present time based on the
your custom we would be happy to re-
e will continue to supply you on a

If you feel there is particular inform
not hesitate to forward this to us.

s to reassess the application please do

Yours sincerely,

<<Name & Title>>
For and on behalf of <<Company

S

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