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[Minutes of a meeting of the board of directors or resolutions of the sole director] of
<<Company Name>> Limited (the "Company") at <<Location>> on <<Date>> at
<<Time>>.

PRESENT	NAME	POSITION
	<<Name>>	Director
	[Director]	[Director]
	[Director]	[Director] [Secretary]
[IN ATTENDANCE:]		
[APOLOGIES FOR ABSENCE RECEIVED FROM:]		

1. CHAIRMAN

It was resolved that <<Name>> be the chairman of the Company and
<<Name>> took the chair of the meeting.

2. NOTICE AND QUORUM

The chairman reported that sufficient notice had been duly given and that a
quorum was present. The chairman then declared the meeting was open.]

3. DECLARATIONS OF INTEREST

Each director present at the meeting declared that they did not have any] direct or indirect interest in any business transactions that were to be considered at the meeting which they were not permitted to do under section 177 of the Companies Act 2006 and the Company's articles of association.

4. DOCUMENT(S) [PRODUCED TO THE MEETING] OR [CONSIDERED BY THE SOLE DIRECTOR]

There was [produced to the meeting] or [considered by the sole director] << the following

¹ Paragraphs 1 to 3 and 7 are not required if there is only one director because there will not be a meeting.

document(s) >> (the Document(s))

- a £<< • secured/unsecured loan ("the Loan Agreement") between the Company as borrower and Lender >> as lender (2) for the purpose of << state purpose >>

[For secured loans include the following]

- a << state the nature of the loan (e.g. a debenture>>, to be executed by the Company as chargee under the terms of Lender >> as chargee under which the Company will grant >> << name rights, undertakings, property, assets etc over which the loan facility is to be secured >> to secure the loan facility being made available by the Company in accordance with the Loan Agreement and set out in Schedule 2 of the Loan Agreement (the "Schedule 2").

5. RESOLUTION

Following consideration of the matters set out in the Document(s) and the transaction(s) contemplated therein be and is/are in accordance with and not in contravention of the Company's articles of association and that << Name or names >> be and is/are authorised to execute the said Document(s) on behalf of the Company.

6. FILING

<< The company secretary/name of the company has no company secretary >> was instructed to make all necessary filings in the books and registers of the Company.

7. CLOSE

There was no further business and the meeting was closed.]

.....
[Chairman] OR [Sole Director]